

**CENTRAL BUCKS SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

**July 26, 2016**

The Central Bucks Board of School Directors held its meeting on Tuesday, July 26, 2016 in the Board Room of the Educational Services Center with President Beth Darcy presiding. The meeting was called to order by President Darcy at 7:38 p.m., followed by the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

Beth Darcy – President, John Gamble – Vice President, Sharon Collopy, Meg Evans, Paul Faulkner, Glenn Schloeffel, Karen Smith, Jerel Wohl

**BOARD MEMBERS ABSENT**

Dennis Weldon

**ADMINISTRATORS PRESENT**

Mr. John Kopicki, Andrea DiDio-Hauber, Scott Kennedy, David Matyas

**ALSO PRESENT**

Jeffrey Garton – Solicitor, Sharon Reiner - School Board Secretary

Mrs. Darcy announced that the Board met in Executive Session this evening at 6:45 p.m. to discuss the status of the litigation involving the Bretz family, who live adjacent to Central Bucks High School – East, and the District. Board members also discussed the proposed contract for the new Assistant Superintendent for Secondary Education.

**APPROVAL OF MINUTES**

Motion by John Gamble, supported by Sharon Collopy, to approve the minutes of the June 28, 2016 School Board meeting.

Motion Approved 8-0.

**PUBLIC COMMENT**

Andrew Ochadlick commented on the August 21, 2017 total solar eclipse and urged Board members to consider the educational opportunities for Central Bucks students. He also referred Board members to the article in the *Sky and Telescope* magazine given to each Board member before he spoke.

Mr. Kopicki thanked Mr. Ochadlick for speaking this evening and stated that he would share this topic with the Curriculum Committee and Science Supervisor.

**SCHOOL BOARD REPORTS**

Each committee chairperson provided a brief report:

*Citizens Advisory Committee:* Glenn Schloeffel reported that a second meeting was held this evening. This group is committed to helping improve the athletic fields. An RFP (Request for Proposal) is being sent out to consultants to evaluate the fields and establish a program for maintaining the fields. A recommendation to the Board will be made shortly to accept one of these proposals and begin to move forward with the plan.

*Communications Committee:* Karen Smith reported the committee met June 29, 2016 and reviewed the Communications Survey sent out last winter and also discussed a new position in the Community Relations Department.

*Curriculum Committee:* Sharon Collopy reported that the next meeting will be held August 17, 2016.

*Finance Committee:* Jerel Wohl thanked Dave Matyas and Sue Vincent for a really great year and looks forward to the new school year. He also mentioned the successes stated in the PASBO (Pennsylvania Association of School Business Officials) office study of the process and procedures within the Business Department.

*Human Resources Committee:* Paul Faulkner reported that the next meeting will be held September 14, 2016.

*Operations Committee:* Glenn Schloeffel reported that the Operations Department was busy working on many projects throughout the district this summer.

*Policy Committee:* (Dennis Weldon) Mrs. Darcy reported that the district will be working with the Pennsylvania School Boards Association on a policy review.

*BCIU:* John Gamble was on vacation and missed the July 19, 2016 meeting.

*MBIT:* John Gamble reported that the next meeting will be held August 8, 2016.

Mr. Kopicki thanked Board members and community members for their involvement in these committees.

The Citizens Advisory Committee, Communications Committee, Curriculum Committee, Finance Committee, Operations Committee notes, and the BCIU Board and MBIT Executive Council minutes are Attachment A.

## **RECOMMENDATIONS FOR ACTION**

### **TREASURER'S REPORT AND SUMMARY OF FUND DISBURSEMENTS**

Motion by Jerel Wohl, supported by John Gamble, to approve the Treasurer's Report and Summary of Fund Disbursements for the month of June 2016.

General Fund	\$39,540,949.29
Capital Fund	\$ 1,129,660.34
Food Service	<u>\$ 454,848.71</u>
<b>TOTAL ALL FUNDS</b>	<b>\$41,125,458.34</b>

Motion Approved 8-0.

### **ACCOUNTS PAYABLE CHECK DISBURSEMENTS**

Motion by Paul Faulkner, supported by Karen Smith, to approve the June 30, 2016, July 7, 2016, July 15, 2016, and July 21, 2016 General Fund check disbursements in the amount of \$4,042,729.48; the June 29, 2016 and July 14, 2016 Capital Fund check disbursements in the amount of \$1,318,839.39; and the June 28, 2016 Food Service Fund check disbursements in the amount of \$11,429.83.

Motion Approved 7-0-1. (John Gamble abstained due to his name being on the check disbursement list – Attachment B).

### **RATIFICATION OF INVESTMENTS**

Motion by John Gamble, supported by Jerel Wohl, to approve the Ratification of Investments for the month of June 2016.

Category	Purchase Date	General Fund		Rate	Yield	Bank Name
		Principal	Maturity Date			
PSDLAF	6/14/2016	\$191,000.00	6/14/2017	0.80%	\$1,528.00	Western Alliance Bank
TOTALS		\$191,000.00			\$1,528.00	

Motion Approved 8-0.

### **FUND TRANSFER FROM THE GENERAL FUND TO THE TECHNOLOGY CAPITAL RESERVE FUND**

Motion by John Gamble, supported by Paul Faulkner, to approve the transfer of \$86,639 from the General Fund into the Technology Fund.

Motion Approved 8-0.

### **PURCHASE APPROVAL**

Motion by Karen Smith, supported by Jerel Wohl, to approve the purchase of six 77-passenger school buses, two 48-passenger school buses, and three 48-passenger special need school buses all from Wolfington Bus Company who had the low bid meeting specifications at \$915,418 and three 48-passenger school buses with wheelchair lift from Brightbill Body Works who had the low bid meeting specifications at \$288,935 – for a total of \$1,204,353.

Mr. Faulkner asked if the district has retained any buses in reserve. Mr. Matyas stated that three buses have been kept just in case any transportation issue might arise that requires extra equipment such as road and bridge closures.

Mr. Schloeffel asked if the district has considered alternative fuels and stated that he would like the district to conduct a further study. Mr. Matyas stated that it will be a long process to review but that it is one of the goals that has been developed.

Mr. Kopicki asked and Mr. Matyas confirmed that the average age of Central Bucks buses is six years old.

Motion Approved 7-1. (John Gamble)

### **PURCHASING ITEMS – PHYSICAL EDUCATION SHIRTS AND SHORTS**

Motion by John Gamble, supported by Sharon Collopy, to approve that a purchase order be issued to the below supplier as the lowest, on-specification items bid.

Schuylkill Valley Sports      \$26,866.81

Mr. Matyas noted that parents pay for the cost of the uniforms; therefore, the purchase is cost neutral for the school district.

Motion Approved 8-0.

### **2016-2017 FEDERAL PROGRAMS CONSOLIDATED APPLICATION**

Motion by John Gamble, supported by Karen Smith, to approve the 2016-2017 Federal Programs Consolidated Application, which includes Title I – Improving Basic Programs, Title II – Improving Teacher Quality, Title III – Language Instruction for Limited English Proficient, and Title IV – Immigrant Funds.

Motion Approved 8-0.

### **CONTRACTS FOR MEDICAL AND DENTAL SERVICES FOR 2016-2017**

Motion by John Gamble, supported by Jerel Wohl, to approve the contracts for the medical and dental services for the 2016-2017 school year.

Douglas Boylan, M.D.      Payment of \$10,920. Physician and Medical Examiner to the Central Bucks School District for the 2016 - 2017 school year. To be present at home football games and wrestling matches at Central Bucks High School South and Central Bucks High School West.

Kieran Cody, M.D.      Payment of \$7,800. Physician and Medical Examiner to the Central Bucks School District for the 2016 - 2017 school year. To be present at home football games and wrestling matches at Central Bucks High School East.

Susan Kressly, M.D.      Payment of \$10,000. Chief Medical Examiner for the Central Bucks School District and Physician and Medical Examiner for Central Bucks High School West and Lenape and Tohickon Middle Schools for the 2016 - 2017 school year.

Louis Marino, M.D.      Payment \$8,500. Physician and Medical Examiner for Central Bucks High School South, Central Bucks High School East and Unami Middle School for the 2016 - 2017 school year. To be present at home football games Unami, Lenape and Tohickon Middle Schools.

Joseph Werner, M.D.      Payment \$15,000. Physician and Medical Examiner for Holicong and Tamanend Middle Schools; Barclay, Bridge Valley, Buckingham, Butler, Cold Spring, Doyle, Gayman, Groveland, Jamison, Kutz, Linden, Mill Creek, Pine Run, Titus and Warwick Elementary Schools for the 2016 – 2017 school year. To be present at home football games at Holicong and Tamanend Middle Schools.

Payment of \$2.00 per pupil examination for the 2016 – 2017 school year:

Michael J. Gallagher, D.D.S.      Barclay Elementary, Mill Creek Elementary, Titus Elementary and St. Joseph/Robert.

Robert E. Riesenberger, D.D.S.      Holicong, Lenape, Tamanend, Unami, Bridge Valley, Buckingham, Butler, Cold Spring, Doyle, Gayman, Groveland, Jamison, Kutz, Linden, Pine Run, Warwick, Buckingham Friends, Our Lady of Mount Carmel, St. Jude and Plumstead Christian (Peace Valley and Plumstead Christian campuses).

Psychiatric evaluator/consultant to the Emotional Support Program as required by the Pennsylvania Standards for Special Education.

David A. Nover, M.D.      Payment of \$600 per evaluation plus a travel fee of \$125 if the consultation is conducted at a school. Psychiatric evaluation of students being considered for placement.

Motion Approved 8-0.

#### **APPOINTMENT OF ASSISTANT SUPERINTENDENT FOR SECONDARY EDUCATION**

Motion by Paul Faulkner, supported by John Gamble, to approve the appointment of Dr. Scott A. Davidheiser as Assistant Superintendent for Secondary Education for a five-year term commencing July 27, 2016. The contract is Attachment C.

Mrs. Darcy welcomed and recognized Dr. Davidheiser. Mr. Faulkner thanked Dr. Davidheiser for his work as CB South Principal and looks forward to working with him as Assistant Superintendent for Secondary Education.

Motion Approved 7-1. (Sharon Collopy)

#### **PERSONNEL ITEMS**

Motion by John Gamble, supported by Sharon Collopy, to approve resignations, retirements, positions ended, and leaves of absence; appointments, long-term substitute teachers, classification changes, community school staff, Extended School Year Program staff, Camp Benchmark staff, and Summer Fun Camp staff.

Before the vote Mrs. Darcy recognized the following retiree for his years of service to the district and stated that sadly, Mr. Allen passed away shortly after retirement. She asked that everyone keep this family in their thoughts and prayers.

***George T. Allen*** – Security Assistant

*Years in Central Bucks: 14*

*Original hire date: November 18, 2002*

*Retirement date: June 15, 2016*

*Subjects taught or positions held: Security Assistant*

*Buildings worked: CB East*

## RESIGNATIONS

Name: Amie Bolger  
Position: Special Education Teaching Assistant – Gayman Elementary School  
Effective: June 15, 2016

Name: Dylan Joseph Caprio  
Position: Special Education Teacher - Central Bucks High School South  
Effective: July 12, 2016

Name: Elizabeth Ann Decembrino  
Position: Special Education Teaching Assistant – Cold Spring Elementary School  
Effective: June 15, 2016

Name: Whitney DiLuigi-Weiner  
Position: Elementary Teacher – Jamison Elementary School  
Effective: June 16, 2016

Name: Marian Fiorita  
Position: Personal Care Assistant – Titus Elementary School  
Effective: June 15, 2016

Name: Karin Amelia Gaittens  
Position: Special Education Teaching Assistant – Bridge Valley Elementary School  
Effective: June 15, 2016

Name: Joshua Hirsch  
Position: Personal Care Assistant – Central Bucks High School West  
Effective: June 15, 2016

Name: Brianne Jenna Lux-Hale  
Position: Personal Care Assistant – Doyle Elementary School  
Effective: June 15, 2016

Name: Deborah Polak McLaughlin  
Position: Before/After School Care – Barclay Elementary School  
Effective: June 8, 2016

Name: Justin Pillmore  
Position: Heath & Physical Education Teacher – Kutz Elementary/Lenape Middle Schools  
Effective: June 24, 2016

Name: Brian Reilly  
Position: Mathematics Teacher – Central Bucks High School East  
Effective: June 16, 2016

Name: Jennifer Swoyer  
Position: Elementary Art Teacher – Cold Spring Elementary School  
Effective: June 16, 2016

Name: Paige E. Zobel  
Position: Staff Nurse – Doyle Elementary School  
Effective: June 16, 2016

#### RETIREMENTS

Name: George Allen  
Position: Security Assistant, 10-month – Central Bucks High School East  
Effective: June 15, 2016

#### POSITIONS ENDED

Name: Cameron Adam Bergstresser  
Position: Elementary Teacher – Bridge Valley Elementary School  
Effective: June 16, 2016

#### LEAVES OF ABSENCE

Megan Boletta	Science Teacher – Holicong Middle School August 29, 2016 through end of first semester
Michael Allen Fetz	Custodian – Titus Elementary School June 27, 2016 – TBD
Amy Marie Jeffers	Elementary Teacher - Kutz Elementary School October 11, 2016 through end of first semester
Amanda Lovell	(.5 FTE) Kindergarten Teacher – Bridge Valley Elementary School 2016-2017 school year
Michael Mervine	Custodian – Holicong Middle School June 16, 2016 - TBD
Nicole McShane Sheftic	(.5 FTE) Kindergarten Teacher – Barclay Elementary School 2016-2017 school year
Laura Ann Wingerter	English Teacher – Unami Middle School September 4, 2016 through end of first semester

#### APPOINTMENTS

Name:	Kerissa Arkins
Position:	Assistant Principal's Secretary – Groveland Elementary School \$16.23 per hour
Effective:	July 18, 2016
Name:	Arlene Camburn
Position:	Temporary Principal's Secretary – Doyle Elementary \$16.81 per hour (2 days), \$23.82 per hour (6 days)
Effective:	July 5, 2016

Name: Bryan Cumming  
Position: PM Mechanic, Class C – Operations Center  
\$27.77 per hour  
Effective: July 25, 2016

Name: Christina Donnelly  
Position: Assistant Principal – Butler Elementary School  
\$98,006  
Effective: 7/1/2016

Name: Jason Jaffe  
Position: Director of Technology and Innovation – Educational Services Center  
\$127,500  
Effective: July 11, 2016

Name: Morgan Maxwell  
Position: 2<sup>nd</sup> Shift Custodian  
\$16.21 per hour  
Effective: July 18, 2016

Name: Jennifer Opdyke  
Position: Assistant Principal – Groveland Elementary School  
\$107,000  
Effective: August 15, 2016

Name: Stephen Gabriel Rosemin  
Position: Temporary Custodian  
\$16.21 per hour  
Effective: July 8, 2016

Name: John Sforza  
Position: PM Mechanic, Class C – Operations Center  
\$27.55 per hour  
Effective: August 1, 2016

#### LONG-TERM SUBSTITUTE TEACHERS

Name: Stephanie B. Busichio  
Position: Mathematics Teacher – Tohickon/Lenape Middle Schools  
\$47,221 (BS + 0 credits, Step 2)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Samantha Casselli  
Position: Elementary Teacher – Titus Elementary  
\$47,222 (BS + 0 credits, Step 2)  
Effective: August 29, 2016 through end of 2016-2017 school year



Name: Joanna Denise Curran  
Position: Elementary Teacher – Bridge Valley Elementary  
\$47,222 (BS + 0 credits, Step 2)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Kelsey Susan Davis  
Position: Special Education Teacher – Mill Creek Elementary  
\$47,222 (BS + 0 credits, Step 2)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Melinda L. Fuller  
Position: Mathematics Teacher – Tohickon Middle School  
\$49,189 (BS + 24 credits, Step 1)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Casey Beth Henry  
Position: Elementary Teacher – Titus Elementary School  
\$48,205 (BS + 0 credits, Step 3)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Elizabeth Janoski  
Position: Elementary Teacher – Groveland Elementary  
\$45,254 (BS + 0 credits, Step 1)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Jennifer N. Jones  
Position: (.83 FTE) Mathematics Teacher – Central Bucks High School West  
\$39,194 (BS + 0 credits, Step 2)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Brittany Kelly  
Position: Elementary Teacher – Groveland Elementary School  
\$48,205 (BS + 0 credits, Step 3)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Kaitlyn Anne Kraenbring  
Position: Elementary Teacher – Groveland Elementary School  
\$53,124 (MS + 0 credits, Step 2)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Steven G. Love  
Position: Mathematics Teacher – Tohickon Middle School  
\$47,222 (BS + 0 credits, Step 2)  
Effective: August 29, 2016 through end of first semester

Name: Rebecca E. McCarty  
Position: Special Education Teacher – CB South  
\$53,124 (MS + 0 credits, Step 2)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Elizabeth Casey McCullion  
Position: Elementary Teacher – Groveland/Kutz Elementary Schools  
\$53,124 (MS + 0 credits, Step 2)  
Effective: August 29, 2016 through end 2016-2017 school year

Name: Heather Mergen  
Position: (.45 FTE) RTI Teacher – Barclay Elementary School  
\$31,875 (MS + 15 credits, Step 8)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Heidi New  
Position: (.52 FTE) Elementary Music Teacher – Doyle Elementary School  
\$23,532 (BS + 0 credits, Step 1)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Laura Niland  
Position: Elementary Teacher – Bridge Valley Elementary School  
\$47,222 (BS + 0 credits, Step 2)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Kathleen Ordile  
Position: Elementary Teacher – Groveland Elementary School  
\$56,076 (MS + 0 credits, Step 3)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Rebecca Panitch  
Position: Art Teacher – Lenape/Holicong Middle Schools  
\$45,254 (BS + 9 credits, Step 1)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Kelley Anne Peloquin  
Position: Science Teacher – Tohickon/Unami Middle Schools  
\$51,157 (BS + 24 credits, Step 2)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Sarah Preston  
Position: Elementary Teacher – Barclay Elementary School  
\$51,157 (MS + 0 credits, Step 1)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Kerri A. Rabberman  
Position: (.8 FTE) Health/PE Teacher – Holicong/Tohickon/Lenape  
\$37,777 (BS + 0 credits, Step 2)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Sarah L. Rotella  
Position: Elementary Teacher – Bridge Valley Elementary School  
\$47,222 (BS + 0 credits, Step 2)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Wei-hua Shao  
Position: (.66 FTE) World Language Teacher – CB East/CB West  
\$37,010 (MS + 0 credits, Step 3)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Lindsay Toub  
Position: Elementary Teacher – Groveland Elementary School  
\$45,254 (BS + 0 credits, Step 1)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Tiffany Vetere  
Position: ESL/Kindergarten Teacher – Groveland Elementary School  
\$51,157 (MS + 0 credits, Step 1)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Samantha Jo Wismer  
Position: Elementary Teacher – Warwick Elementary School  
\$47,222 (BS + 0 credits, Step 2)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Alyssa Zerby  
Position: Mathematics Teacher – Unami Middle School  
\$51,157 (MS + 0 credits, Step 1)  
Effective: August 29, 2016 through end of 2016-2017 school year

Name: Nicole Zweitzig  
Position: (.45 FTE) RTI Teacher – Barclay Elementary School  
\$23,021 (MS + 0 credits, Step 1)  
Effective: August 29, 2016 through end of 2016-2017 school year

#### CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Marci Lynn Banks	Per Diem Substitute District Wide \$95 per day	Admin Secretary CB West \$16.23 per hour	7/5/2016

Danielle Duncan	Per Diem Substitute District Wide \$95 per day	(.97 FTE) PCA Mill Creek \$14.43 per hour	8/31/2016
Jamie Beth Enders	(.97 FTE) PCA Unami \$12.26 per hour	(.98 FTE) Sp Ed Asst. Unami \$14.43 per hour	8/31/2016
Mary Carter Farrell	(.98 FTE) Sp Ed Asst. Buckingham \$14.79 per hour	(1.0 FTE) Sp Ed Asst. Buckingham \$15.22 per hour	8/31/2016
Scott Hasenauer	Custodian CB East \$17.37 per hour	Building Utility Holicong \$17.89 per hour	7/11/2016
Karen Herd	(.99 FTE) Sp Ed Asst. Buckingham \$16.29 per hour	(1.0 FTE) Sp Ed Asst. Buckingham \$16.78 per hour	8/31/2016
Garry C. Mains	Custodian Unami \$15.63 per hour	Building Utility Groveland \$17.59 per hour	7/5/2016
Gina Marks	Asst. Coord/Child Care ESC 210 days per year \$43,101	Asst. Coord/Child Care ESC 261 days per year \$53,568	7/1/2016
Lisa Monaghan	(.98 FTE) PCA Gayman \$13.01 per hour	(.60 FTE) Sp Ed Asst. Gayman \$14.43 per hour	8/31/2016
Shainey Ray Riley	(.56 FTE) Health/PE teacher Unami/Holicong/Tohickon \$33,055	(1.0 FTE) Health/PE teacher Warwick/Pine Run/Barclay \$59,027	8/29/2016
Sherry Ann Ross	(.96 FTE) PCA Linden \$12.26 per hour	(1.0 FTE) PCA Linden \$14.93 per hour	8/31/2016
Susan Sager	(.98 FTE) PCA Buckingham \$14.57 per hour	(1.0 FTE) PCA Buckingham \$15.01 per hour	8/31/2016
Cynthia Stedje	(.99 FTE) Sp Ed Asst. Buckingham \$14.15 per hour	(1.0 FTE) Sp Ed Asst. Buckingham \$14.57 per hour	8/31/2016

Anne Suttman	Personal Care Asst. Linden \$15.68 per hour	Sp Ed Asst. Linden \$16.14 per hour	8/31/2016
Mellany B. Taylor	Personal Care Asst. Mill Creek \$12.26 per hour	Sp Ed Asst. Mill Creek \$14.43 per hour	8/31/2016

#### COMMUNITY SCHOOL STAFF

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Vitalina Mikhalev	(.40 FTE) Life Guard	\$8.90 per hour

#### EXTENDED SCHOOL YEAR PROGRAM – 6/22/2016 – 8/4/2016

Kristy McSloy	Mill Creek	\$43.17 (Speech Teacher)	6 hours per day
Brittany Thatcher	CB East	\$14.93 (Support)	6 hours per day

#### CAMP BENCHMARK – 7/11/2016 - 7/21/2016

Jennifer Abato	Tohickon	\$26.00 (Teacher)	4.5 hours per day
Cynthia Ventresca	Tohickon	\$26.00 (Teacher)	2 hours per day

#### SUMMER FUN CAMP

<u>Instructor</u>	<u>Location</u>	<u>Class</u>	<u>Rate</u>	<u>Hours</u>	<u>Dates</u>
Kenneth Bui	CB East	Singing/A Cappella	\$26.00	4 p/day	6/27-6/30/16

Motion Approved 8-0.

#### **STUDENT ITEMS**

Motion by Sharon Collopy, supported by Jerel Wohl, to approve the Standardized Testing Program for 2016-2017.

#### STANDARDIZED TESTING PROGRAM FOR 2016-2017

##### Pennsylvania Assessment of Student Achievement (PSSA)

Grades 3, 4, 5, 6, 7, 8 – Reading, Writing, and Math  
Grades 4, 8 – Science

**Purpose:** A statewide measure of reading, math, science and writing proficiency skills.

##### PASA (Pennsylvania Alternative School Assessment)

Grades 3, 4, 5, 6, 7, 8, 11 – Reading, Writing, and Math  
Grades 4, 8, 11 – Science

**Purpose:** A statewide measure of reading, math, and science skills for students for whom the PSSA is deemed inappropriate.

### Pennsylvania Keystone Exams

Grade 10— Literature, Biology

Grades 7-10—Algebra 1; as students complete an Algebra 1 course

**Purpose:** A statewide measure of the content standards and objectives for these courses.

Other specialized tests may also be used to assist with decisions involving school entrance, special programs, diagnostic learning strengths and weaknesses, and career choices. These include: Behavior Rating Scales, CELF-Screening, Receptive and Expressive One Word Picture Vocabulary Tests, Gesell School Readiness Test, Peabody Picture Vocabulary Test, Kaufman Basic Intelligence Test, Kaufman Test of Educational Achievement, Career Decision Making Test, Armed Services Vocational Aptitude Battery (voluntary), Dynamic Indications of Basic Literacy Skills (Dibels), Foresight, Berry Buktenice Development Test of Visual Motor Integration, Naglieri Nonverbal Ability Test.

Motion Approved 7-1. (John Gamble)

### **STAFF CONFERENCES**

Motion by Paul Faulkner, supported by John Gamble, to approve the following staff to attend the listed conferences/workshops:

Name	Area	Dates	Conference name	Location	General Fund	Grants	Totals
Dome, Donna	Administrator	6/22/16	Bucks County Middle School Leaders	BCIU #22		25	
Szarko, Bart	Professional	8/1 to 8/4/16	Advance Placement Computer Science Principles	MCIU #23		944	
<b>Totals this meeting</b>						969	969
Year to date from last meeting							
Totals year to date							
			General fund budget	40,600		969	969

Motion Approved 8-0.

### **REPORTS AND INFORMATION**

Mrs. Darcy announced that a rescinded Sabbatical Leaves of Absence was included as an information item for Board members.

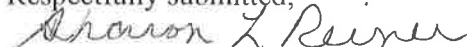
Mr. Kopicki congratulated and recognized the following administrators on their appointments:

- Dr. Scott Davidheiser      Assistant Superintendent for Secondary Education
- Ms. Christina Donnelly      Assistant Principal at Butler Elementary
- Ms. Jennifer Opdyke      Assistant Principal at Groveland Elementary
- Ms. Kate Fantaskey      Assistant Principal transferring to Bridge Valley Elementary
- Mr. Jason Jaffe      Director of Technology and Innovation

### **ADJOURNMENT**

There being no further business before the Board, motion by Meg Evans, supported by John Gamble, to adjourn at 8:10 p.m.

Respectfully submitted,



Sharon L. Reiner

Board Secretary

Recording Secretary

CENTRAL BUCKS SCHOOL DISTRICT  
Citizens Advisory Committee - Notes  
Athletic Fields  
June 28, 2016

Committee Members

Glenn Schloeffel, Board Member  
Sharon Collopy, Board Member  
Tim Donovan, Lenape Principal  
Becky Barlow, CBAA  
John Biedermann, WWAA

Scott Kennedy, Director of Operations  
Mr. John Kopicki  
Loretta Jenkins, DAA  
Craig Collier, LVBA  
Nick Lykon, Plumstead Township

Others in Attendance

Beth Darcy  
Suzanne Moffat  
Luisa Isernia

The meeting was called to order at 6:00 pm by Glenn Schloeffel.

PUBLIC COMMENT

Local running group inquired about why several running tracks were not available for public use. The running tracks at South, Tohickon, and West are under construction this summer. Discussion about opening the stadiums, security, vandalism, liability if someone were to get hurt, etc. The Operations Committee needs to make a decision concerning public access to the stadiums.

REVIEW OF MEETING NOTES

None

INFORMATION/DISCUSSION

Members of the committee introduced themselves.

Scott Kennedy reviewed the current status of the athletic fields including:

- Mowing and fertilization contracts frequency and costs
- Current use of athletic fields - too many events
- History of CBSID grounds staff staff reduction, current responsibilities
- Previous athletic field capital improvement program funding, only a small number of total fields addressed
- The athletic field inventory list was reviewed and will be updated for the next meeting.

The committee discussed possible goals for the next year to include:

- Coordinating CBSID and community/municipal resources
- Survey for community groups to assess field conditions
- RFP for consulting services

Scott Kennedy will prepare an RFP for athletic field consultants. Proposals to be reviewed in late July.

#### ADJOURNMENT

The meeting was adjourned at 7:00 p.m. Notes prepared by Scott Kennedy, Director of Operations and Administrative Liaison

#### FUTURE MEETING SCHEDULE

Tuesday July 26, 2016 · 6:00 pm ~~to~~ 7:00 pm



**CENTRAL BUCKS SCHOOL DISTRICT**  
**Communications Committee Notes**  
**June 29, 2016, 6:00 pm**

MEMBERS PRESENT

Karen Smith, Chairperson, School Board Dir.  
Meg Evans, Member, School Board Director

OTHER BOARD MEMBERS AND  
ADMINISTRATORS PRESENT

Mr. John Kopicki, Superintendent  
Dr. David Bolton, Assistant Superintendent  
Beth Darcy, School Board Director  
Paul Faulkner, School Board Director  
Jerel Wohl, School Board Director  
Mary Ann Beltz, IT Specialist  
Laurel Podraza, Applications Manager  
Melanie Sullivan, Community Relations Cdr.  
Matt Murray, Video Specialist

PUBLIC COMMENT

There was no public comment.

PREVIOUS MEETING NOTES

The May 25, 2016 Communications Committee meeting notes were accepted as presented.

INFORMATION/ DISCUSSION/ ACTION ITEMS

New Central Bucks Mobile Application- Mrs. Beltz and Ms. Podraza presented a video overview of the district mobile app capabilities. Mrs. Darcy liked the fact that the greater community will be able to download the app and receive notifications and information about school district happenings. Mrs. Beltz added that students can use the app to stay informed.

Icons within the app have been selected based on usage of various *cbsd.org* features. Usage data was gathered via the district's December 2015 Communications Survey. Mrs. Beltz outlined user tutorials being put in place to aid with app downloading and customization. Analytics will be available to determine how many users are successfully downloading the app.

Dr. Bolton said that the district is currently doing a soft launch of the app to administrators for testing and training. The mobile app should be made available to the community in mid-August.

Communications Survey Review- Mrs. Smith made available for discussion survey feedback regarding communications issues experienced by parents new to the district. Dr. Bolton said that he has addressed these issues with elementary principals, suggesting that they develop cheat sheets about their buildings for new parents and that they read the school newsletter with fresh eyes to make sure that it is understandable to newcomers. He noted that the elementary principals have incorporated this concern into their building plans, and that five buildings have already reached out to new parents from this past year and some have sent out end-of-the-year surveys to gain more feedback. Dr. Bolton added that new parent outreach will also be addressed at the secondary level.

The Buddy Family concept, which was originally developed for English as a Second Language (ESL) students, may also be expanded to include new families in general, Dr. Bolton said. Further, there are Central Bucks School District orientation materials available at Central Registration. There was discussion about providing a school-specific fact sheet to families when they register as well.

Mr. Kopicki asked if it might be possible for building principals to host a quarterly meet and greet for parents new to the district.

Mention was made about Communications Survey responders who still prefer paper communications to electronic. Mr. Faulkner asked if families could be surveyed for their preference, at least for district-level communications. Dr. Bolton said that buildings do have lists of families who do not have technology capabilities.

Communications Staffing- Mr. Kopicki said that he is currently developing a job description for a Public Relations Specialist position. He is talking to principals and administrative staff to determine needs that the role might fill. Salary for a PR Specialist would fall between \$57,000-\$75,000. By next board meeting, Mr. Kopicki will have a finalized job description for the board to review. The position would be posted in July, with interview process in August, and ideally a September start date.

Mr. Kopicki added that he has looked at other districts comparable in size to Central Bucks. Most average three employees. So it would be logical to add at least another person in addition to the PR Specialist.

#### ADJOURNMENT

The meeting was adjourned at 7:00 pm.

Notes submitted by Melanie Sullivan, Community Relations Coordinator

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Curriculum Committee Notes**  
**June 8, 2016**

**MEMBERS PRESENT**

Sharon Collopy, Chair  
Karen Smith, Member  
Dennis Weldon, Member

**OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT**

Beth Darcy                      Dr. David Bolton  
Paul Faulkner                Laura E'Nama  
Glenn Schloeffel  
Meg Evans

**MEMBERS MISSING**

Jerel Wohl, Member

**PREVIOUS MEETING NOTES**

The meeting notes from the May 18, 2016 meeting were reviewed and approved without changes.

**PUBLIC COMMENT**

Dr. Gayle Sutterlin spoke about the importance of student involvement in Science fairs and research clubs.

**INFORMATION/DISCUSSION**

- a. **Science Fair for Middle School Science** – Ms. Laura E'Nama, district Science Coordinator, spoke about the changes to the Middle Level Curriculum and their impact on Science Fairs. Change for 8<sup>th</sup> grade students include: Google Science Fair will no longer be required since the competition provides no feedback to the students or teachers. The curriculum will continue to include the Science project that is currently completed. In addition, one of the current Core Assessments has been adjusted to include more technical writing. The department is currently developing a new Honors Science course for 9<sup>th</sup> grade and the inclusion of an additional research opportunity is being considered. This course will be available for the 2017-2018 school year. Discussion continued regarding the current differences between schools in regards to outside Science competitions.
- b. **Creation of Honors Courses in 9<sup>th</sup> grade** – Dr. Bolton reported on the possibility of including Honors World Language courses. Stacy Gray, district World Language Coordinator, does not recommend developing honors courses in 9<sup>th</sup> grade because of the anticipated impact on French offerings. The concern is that students will not be able to schedule French classes due to having fewer sections available and that Spanish will become the only viable language at the Middle Level. Ms. Collopy asked how many advanced students are currently taking French in grade 8.
- c. **Music Scheduling at the High School Level** - A brief overview was again provided by Dr. Bolton. An additional conversation will be scheduled for a later meeting. Ms. Collopy asked for additional possible solutions that would allow music students more A/B options at the high school level.
- d. **Departmentalization at the Elementary Level** – Dr. Bolton provided an overview of the evaluation process he followed over the past two school years. This included conversations with individual teachers, grade levels, and all principals regarding practices utilized in the past and their recommendations moving forward. It also included review of research on best practices in this area. Beginning with the 2016-2017 school year, individual buildings will determine their level of departmentalization within certain parameters. Science and Social Studies in grades 4-6 may be considered for departmentalization. The current Math structure in grades 5 and 6 also includes some departmentalization and will remain unchanged. There will be no departmentalization in grades K-3. Board members expressed their appreciation for some movement in this area and asked for study to continue on this topic.

- e. **Home Education Parents** – Dr. Bolton reported that all current home education parents have been informed of the upcoming policy changes being considered by the Board.
- f. **Water at Warwick Elementary** – Dr. Bolton provided an update on the additional water testing that was completed at Warwick and the remediation plans for the two water sources whose lead content was found to be above the action threshold. Communication will continue with the Department of Health and Warwick families on this topic.

#### ADJOURNMENT

Notes submitted by Dr. David Bolton, Assistant Superintendent for Elementary Education

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Finance Committee Notes**  
**June 14<sup>th</sup>, 2016**

Committee Members Present

Jerel Wohl, Chairperson  
Beth Darcy, Member  
Paul Faulkner, Member  
Glenn Schloeffel, Member

Other Board Members and Administrators Present

Sharon Collopy  
Meg Evans  
Karen Smith  
Dennis Weldon

Dave Matyas, Business Administrator  
Susan Vincent, Director of Finance

Mr. Kopicki, Superintendent  
Dr. Bolton, Assistant Elementary Superintendent

Committee Members Absent

The Finance Committee meeting was called to order at 8:40 p.m. by Jerel Wohl, Chairperson

PUBLIC COMMENT

Three members of the public were present.

Review of Notes

The May 11, 2016 Finance Committee meeting notes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

**Review of Finance Information Items** – An overview of the cash receipts and cash disbursements was provided, noting that \$29.1M of investments matured, which was used for the \$18.1M in bond payments that occurred in May and for the final transfers of budgeted amounts of \$10.5M to the Debt Service Reserve and \$1.48M to the Long Term Capital Reserve accounts. A review of the Reserve Account Balances showed the transfers into Debt Service and Long Term Capital, and it was noted that due to commitments for next year spending, some of the reserve account balances appear negative. The Debt Reserve Fund Balance of \$19.7M was mentioned with comments regarding the proposed \$30M debt defeasance option and that additional funds for the defeasance could be utilized out of the Assigned Fund Balance for Post Employment Reserve funds, as per the district auditors, this reserve is not necessary. The board will give further consideration to the possibility and potential timing of a defeasance action.

Discussion ended with a review of the projected positive variances between the 2015-16 budget and actual spending in the areas of Payroll and Fringe benefits noting that a positive variance in the range of \$5M, 1.6% of the 2015-16 expenditure budget, is expected. A review of the local revenue accounts indicated a potential positive budget variance of \$2.8M, or .9% of the 2015-16 revenue budget. It was noted that while a \$7.8 M variance seems like a lot, given the size of the district budget and the actual percentage this variance is of the budget, it does support the conservative budget efforts in place.

Administration reviewed the status of the May 31<sup>st</sup> year to date expenditure budget as a reference point for determining proposed budget transfers. Some expense accounts were identified as being

under review as the encumbered amount may be overstated making the current projected balance negative and will be watched through year end and through the audit process to determine if a budget transfer is necessary.

A review of real estate assessed values from 2009 through 2016 shows the average increase per year to be about .4%. Over that period of time, the assessed values declined in some years due to the recession. During 2015-16 the assessed value of real estate in CBSD increased by 1.4% by far the largest increase over the seven year period and helping to contribute to the year-end positive budget variance in revenues.

It is projected that the ending budget balance will be approximately \$8M from fiscal 2015-16 operations (includes revenues and expenses) or about 1.3% of the budgeted amount.

**Community School Staffing**—Administration is requesting to increase the Assistant Child Care Coordinator full time equivalency, FTE, from .8 to 1.0. Additional time is needed to help coordinate the additional special needs students that we have at our 15 elementary schools in the before and after school child care program. The Assistant Child Care Coordinator works with the child care staff to help train them to work with the unique needs of our students, coordinates with outside agencies such as behavioral therapists, CBSD special needs teachers and wrap around coordinators. The district enrollment of special needs students in the child care program has almost tripled since 2010-2011. The FTE change will increase the Assistant Child are Coordinator's salary by approximately \$11,000. The committee recommended making the change to the position FTE.

#### Child Care Program - Students with Disabilities

	<u>10-11</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>
ADHD	20	22	21	26	23	51
Autism	09	09	11	13	16	20
Reactive Detachment Disorder					02	02
Post-Traumatic Stress Syndrome					01	01
Speech/Development Delay	05	05	08	07	07	13
Emotional Support	02	02	03	03	02	04
Down Syndrome	01	02	02	01		01
Cerebral Palsy	01	03	03	01	03	02
Epilepsy		02	02	01	01	05
Non-Verbal						04
Toileting Issues						04
Other	03	06	06	07	07	12
Totals	41	51	56	59	62	119

**Business Office Procedure Review** – The Pennsylvania Association of School Business Officials, PASBO, reviewed the results of their study with the committee. Dr. Wayne McCullough, Chief Financial and Operational Officer, of Southern York County School District led the team reviewing CBSD. The PASBO review gave very good grades to the business office staff for all areas reviewed. A suggested real estate tax collector manual to help manage the tax collection process and timeliness of reporting was also shared. The committee thanked Dr. McCullough for the time spent in the district interviewing staff as well as the review of district procedure manuals, budgets, and audits.

**Beverage Vending Contract** - Our current five-year beverage vending contract expires on June 30, 2016. Coke-a-Cola has had the contract for the past five years. The district has vending machines in faculty areas, in the stadium and gym areas that sell sports drinks and water, and Coke also supplies drinks that are sold on the lunch serving lines [water, juices, ice tea, lemonades, etc.]. In addition Coke supplies products for resale at stadium concession stands.

The district is in the process of developing a Request for Proposal, RFP, for beverage vending. With the introduction of federal Uniform Grant Guidelines, UGG, the district is trying to learn and apply some of the new federal requirements for developing RFP's during the process. The district can extend the current contract with Coke on a month-to-month basis until the RFP process is complete. The report to the committee is just informational to provide an update on the process.

**Contact Extension for Laser Printers, Projectors, and Smart Boards** – The Information Technology Department is migrating all of our PCs to the Windows 10 Operating System. Some of our older laser printers do not communicate well with Windows 10. Our current service provider, IPS, who fixes our laser printers, projectors, and smart boards gave us a proposal to replace 100 of our older laser printers. If the district extends our current contract with IPS for one additional year through June 30, 2019, they will replace the 100 laser printers at no cost to the district. The one year contract extension will be at our current rate of \$146,946 per year with no increase in cost. The proposal will save the district about \$28,000 in laser printer replacement costs. The committee agreed with the contract extension concept and directed administration to review the proposed contact with the solicitor.

**Student Photography Contract** – Administration shared the final contract with C and C Photography which included language recommended by the solicitor and was signed by all parties. The Information Technology Department is working with C and C to make sure the student picture formats integrate well into the student information database. School are also scheduling dates for when student pictures will be taken.

#### ADJOURNMENT

The meeting adjourned at 9:55p.m.

Notes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee.

CENTRAL BUCKS SCHOOL DISTRICT  
Operations Committee Meeting Notes  
June 14, 2016

Committee Members Present

Glenn Schloeffel, Chairperson  
John Gamble, Member  
Dennis Weldon, Member  
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

Karen Smith	Sharon Collopy
Meg Evans	John Kopicki
Paul Faulkner	Beth Darcy
Jerel Wohl	Dave Matyas
Ken Rodemer	David Bolton

The meeting was called to order at 6:45 PM by Glenn Schloeffel.

PUBLIC COMMENT

Elizabeth Tolis discussed the impact of the 60% CBSD participant rule on her ability to use our Auditoriums for her dance shows. The committee decided to continue the discussion at a future meeting.

REVIEW OF MEETING NOTES

The May 18, 2016 Operations Committee Meeting Notes were reviewed.

INFORMATION/DISCUSSION/ACTION ITEMS

Ken Rodemer distributed and reviewed the Operations Report.

Scott Kennedy reviewed the proposed agenda items for June 14, 2016. The trash removal and recycling contract is back on the agenda. We are recommending the award of a contract for new playground equipment at Warwick ES and Linden ES. The Home and School Associations are purchasing the equipment and CBSD is paying for the installation.

Scott Kennedy reviewed the process for purchasing electricity and natural gas. Current market conditions are favorable to extend our contract beyond May 2017. A contract extension with Amerex along with a purchasing resolution will be presented in the next few months.

Scott Kennedy presented two facility use questions:

1. The Travis Manion Foundation is requesting that the fees be waived for a September event (\$550). The committee decided not to waive the fees because we have to cover our costs.
2. Cardwell Wooten spoke at the Board Meeting in May about using the CB East track. The CB East track is locked for security reasons. In order to accommodate Mr. Wooten's request, we would have to bring someone in on overtime. He is willing to pay the fees. This is not on the recently approved facility use fee schedule. The committee agreed to allow the rental of the track.

ADJOURNMENT

The meeting was adjourned at 7:20 p.m. Notes prepared by Scott Kennedy, Director of Operations and Administrative Liaison





## BUCKS COUNTY INTERMEDIATE UNIT # 22

### CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors conducted its regularly scheduled meeting on Tuesday, May 17, 2016 at 7:06 PM at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA, and notice of the meeting was duly given to the newspapers and to the public as required by law.

### PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance which was led by Jennifer Watson's Hearing Support Class at Davis Elementary School in the Centennial School District.

### ROLL CALL ATTENDANCE

#### Members

Mr. Michael Hartline, President (Centennial)  
Mrs. Ada Miller Vice President (Pennridge)  
Mrs. Pamela Strange (Bensalem)  
Mr. John D'Angelo (Bristol Borough)  
Mrs. Helen Cini (Bristol Township)  
Ms. Kyle McKessy (Council Rock)  
Mrs. Wanda Kartal (Morrisville)  
Ms. Irene Boyle (Neshaminy)  
Mrs. Carol Clemens (Palisades)  
Mrs. Alison Smith (Pennsbury)  
Mr. Ronald Jackson (Quakertown) *Telephone*

#### ABSENT: Members

Mr. John Gamble (Central Bucks)  
Mrs. Sandra Weisbrot (New Hope/Solebury)

#### OFFICERS:

Executive Director

Deputy Executive Director

Secretary

Treasurer

Dr. Mark Hoffman  
Dr. Michael Masko  
Mrs. Elizabeth Bittenmaster  
Mrs. Paula Harland

**PRESENTATION AND SPECIAL EDUCATION MINI REPORT** – The Presentation and mini report was provided on “Listening for a Lifetime: Hearing Support from Cradle to Career”.

**PROGRAMS & SERVICES MINI REPORT** – The mini report featured an Update on Student Events.

**AWESOME NEWS REPORT** – Dr. Mark Hoffman shared various awesome news.

**PUBLIC PARTICIPATION** – None

Upon a motion by Mrs. Alison Smith, seconded by Mrs. Helen Cini and passed unanimously by voice vote of eleven (11) Board Members, the Board approved Items #1-31:

**APPROVAL OF MINUTES**

Approved the Minutes from the April 19, 2016 Board Meeting. (Refer to Minutes in May 17, 2016 Board Agenda)

**APPROVAL OF TREASURER’S REPORT**

Approved the Treasurer’s Report for the period of July 1, 2015 through April 30, 2016. (Refer to Report in May 17, 2016 Board Agenda)

**APPROVAL OF BILLS FOR PAYMENT**

Approved the Bills for Payment for the month of April 2016. (Refer to Report in May 17, 2016 Board Agenda)

**APPROVAL OF BUDGET REVISION**

Approved the 2015-2016 Race to the Top – Phase 3 (RTT3) for the period of July 1, 2015 to September 30, 2016 in the amount of \$48,082. (Refer to Report in May 17, 2016 Board Agenda)

**APPROVAL OF FUND TRANSFERS**

Approved the General Fund, Special Revenue Fund and Capital Projects Fund Transfers for April 2016 in the amount of \$257,966. (Refer to Report in May 17, 2016 Board Agenda)

**APPROVAL OF CONTRACTS AND PURCHASES**

Approved the following Contracts and Purchases for the month of May 2016 for the total amount of \$492,110:

<b>CONTRACTS &amp; AMENDMENTS</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>AMOUNT</b>
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Richard Gallagher	Presenter Agreement for Seven (7) Workshops During the Spring 2016	Local In-Service	\$4,200.00
Georgia Holdings (dba: McGraw Hill - Professional Development)	Presenter Agreement for Workshop on August 15-18, 2016 at No Charge	Local In-Service	0.00
Handwriting Without Tears	Presenter Agreement for Workshop on June 14, 2016	IDEA	964.81
Lisa Hornak	Photography Agreement for BCIU Graduation on June 7, 2016	School Age Special Education	600.00
Ashleigh James	Presenter Agreement for Two (2) CPE On-Line Credit Courses During the Summer 2016	Local In-Service	4,800.00
Josh Stein	Presenter Agreement for Five (5) CPE On-Line Credit Courses During the Summer 2016	Local In-Service	12,000.00
Sub-Total:			<u>\$22,564.81</u>

CONTRACT RENEWALS	DESCRIPTION	BUDGET	AMOUNT
Advanced AV	Technical Support and On-Site Service Agreement for Conference Rooms, School Year 2016-2017	Technology Services	\$8,089.00
Atomic Learning	Software Training License from August 1, 2016 to July 31, 2017	Technology Services	4,022.71
Blackboard, Inc.	Blackboard Connect K-12 for the School Year 2016-2017	Technology Services	4,190.40
Blackboard, Inc.	Website Renewal for the School Year 2016-2017	Technology Services	14,601.36
CDW Government, Inc.	Virtualization for Windows Support for Mac Users, School Year 2016-2017	Technology Services	8,750.00
Code 42 Software, Inc.	CrashPlan Support and Maintenance for School Year 2016-2017	Technology Services	14,194.44
EMS Software, LLC	Event Management Software Services Agreement for School Year 2016-2017	Technology Services	4,075.31
ePlus Technology	Barracuda Load Balance for School Year 2016-2017	Technology Services	2,944.00

ePlus Technology	Barracuda Email Spam and Firewall Security for School Year 2016-2017	Technology Services	7,314.00
Four Winds Interactive, Inc.	Annual Maintenance and Content Subscription from August 1, 2016 to July 31, 2017	Technology Services	3,770.40
KWizCom Corporation	Support for Calendar Plus Professional Edition from July 1, 2016 to July 1, 2017	Technology Services	440.00
Lancaster-Lebanon IU 13	Hosting, Support and Maintenance for Solutions Cubed: Itinerant Time Tracker from May 1, 2016 to June 30, 2016	School Age Special Education	2,818.33

<b>CONTRACT RENEWALS</b>	<b>DESCRIPTION</b>	<b>BUDGET IDEA</b>	<b>AMOUNT</b>
Language Line Services	Additional Language Translation Services for School Year 2015-2016		7,000.00
Library Video Company (dba: Safari Montage)	Safari Montage Managed Home Access for Bucks County Schools, School Year 2016-2017	Instructional Materials	100,000.00
LPS Associates	Maintenance for Conference Room Cameras from April 30, 2016 to April 29, 2017	Instructional Materials	16,208.00
MeetingOne	2016-2017 School Year Maintenance and Support for Adobe Online Meeting Rooms	Instructional Materials	7,448.18
SmartDraw Software, LLC	SmartDraw Enterprise Site License from August 1, 2016 to July 31, 2017	Technology Services	2,995.00
Turn-Key Technologies	Access Point Premium Software and Hardware Support from July 6, 2016 to July 5, 2017	Instructional Materials	\$635.26
	<b>Sub-Total:</b>		<b><u>\$209,496.39</u></b>

<b>PURCHASES</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>AMOUNT</b>
Dell Marketing, LP	Act 89 Computers for Non-Public Programs	Non-Public Programs	\$49,164.00

Dell Marketing, LP	Computers for Head Start Program	Head Start	\$60,074.20
K&C Communications	Portable Radio System for the Head Start Program	Head Start	66,673.60
Lakeshore Learning Materials	Carpet for Classrooms	Head Start	18,202.00
Newtown Office Supply	Furniture for Head Start	Head Start	65,935.00
Sub-Total:			<u>\$260,048.80</u>
Grand Total:			<u>\$492,110.00</u>

**APPROVAL OF AGREEMENT**

Approved the Agreement with Land of Children to provide observation and evaluation services for the period of April 15, 2016 through June 30, 2016 for the revenue amount of \$600. (Refer to Agreement in May 17, 2016 Board Agenda)

**APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE**

Approved the Settlement Agreement and Release with the Commonwealth of Pennsylvania through the Department of Education for Priority Schools for the period of October 1, 2015 through March 31, 2016 for a revenue amount of \$450,199.83. (Refer to Agreement in May 17, 2016 Board Agenda)

**APPROVAL OF LIFE INSURANCE CARRIER AND PLAN RENEWAL**

Approved a three-year contract with a new carrier, Minnesota Life, for its life insurance plan effective July 1, 2016 through June 30, 2019 at an estimated annual cost of \$63,360 and allow the Intermediate Unit to offer to employees, at their own cost, Minnesota Life's supplemental life insurance product in addition to the described life insurance plan.

**APPROVAL OF AGREEMENT**

Approved the Agreement with Woods Services for Brain Injury Workshops for the period beginning April 18, 2016 through June 30, 2016 for total revenue in the amount of \$1,500. (Refer to Agreement in May 17, 2016 Board Agenda).

**APPROVAL OF AGREEMENT**

Approved the 2015-2016 Agreement with Upper Moreland Township School District for Title I Nonpublic Remedial Reading Instructional Services for the period of August 25, 2015 to June 30, 2016 for a revenue amount of \$1,543. (Refer to Agreement in May 17, 2016 Board Agenda).

**APPROVAL OF AGREEMENT**

Approved to Renew Lease Agreement with East Swamp Church for the period of July 1, 2016 through June 30, 2017 in the amount of \$37,674. (Refer to Agreement in May 17, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with Abington School District for C-Print Captioning Services for the period of April 18, 2016 through June 30, 2016 for a revenue amount of \$3,307. (Refer to Agreement in May 17, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with Wilson School District for BrainSTEPS Consultative Services for the period of March 29, 2016 through June 9, 2016 for a revenue amount of \$3,762. (Refer to Agreement in May 17, 2016 Board Agenda)

**APPROVAL OF AGREEMENT AND ADDITIONAL SERVICES**

Approved the Early Childhood Private Provider Agreement and Additional Services for the period of July 1, 2015 through June 30, 2016 for a total amount of \$9,000 as listed below:

**Contract:**

Goddard School of Newtown (PCA)                      \$2,000

**Additional Services:**

Clarity Service Group,  
An Epic Health Services Company (PCA)      \$7,000

**APPROVAL OF AGREEMENT**

Approved the Agreement with Upper Perkiomen School District for Extended School Year Services for the period of July 5, 2016 through August 4, 2016 for a revenue amount of \$2,314. (Refer to Agreement in May 17, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with Forecast5 Analytics for the period of May 17, 2016 through June 30, 2017 and year to year thereafter for an approximate amount of \$14,200 per year with the ability to purchase additional user licenses at \$750 each. (Refer to Agreement in May 17, 2016 Board Agenda)

**APPROVAL OF PROPOSAL**

Approved the Proposal with Korn Ferry/Hay Group to provide evaluation, review and analysis of various BCIU non-bargaining-unit staff positions and compensation data for the period of May 17, 2016 through June 30, 2017 in the amount of \$55,000 plus expenses. (Refer to Proposal in May 17, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Consultant Agreement with Foundation for Families for Clare Segal for Early Head Start Program Development for the period of May 26 – 27, 2016 in the amount not to exceed \$9,767.50. (Refer to Agreement in May 17, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with Ombudsman Educational Services, Ltd. to provide an off-campus Alternative Education Program for Disruptive Youth (AEDY) in Lower Bucks County for the period of 2016-2019 for the estimated costs of \$365,978 for 2016-2017, \$373,312 for 2017-2018 and \$380,760 for 2018-2019. (Refer to Agreement in May 17, 2016 Board Agenda)

**APPROVAL OF AUTHORIZED AGENTS FOR PEMA REPORTS**

Approved the Designation of Paula Harland, Director of Business Services, and Lisa DeLaurentis, Director of Facilities, as Agents to Execute Pennsylvania Emergency Management Agency PEMA Documents for and on behalf of the Bucks County Intermediate Unit #22 (BCIU) for Winter Storm 2016, from May 2016 until the process is completed for a Potential Reimbursement of up to \$12,405. (Refer to Designation of Agent Resolution in May 17, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with School Operation Services Group, Inc. for Staffing Services for the period of July 1, 2016 through June 30, 2017 for an amount of \$295,033. (Refer to Agreement in May 17, 2016 Board Agenda)

**APPROVAL OF HEALTH CARE RESERVE FUND PAYMENT**

Approved to use approximately \$1,200,000 from the BCIU Limited Consortium Reserve Account to pay for the December 2016 invoice from the Bucks/Montgomery County Schools Health Care Consortium (BMCSHCC) for medical and prescription drug benefits, and to waive the collection of employee premium share equivalents for the month of December 2016.

**APPROVAL OF AGREEMENT**

Approved the Educational Staffing Agreement with Pennridge School District to provide an Acting Principal for the period of May 6, 2016 through June 30, 2016 at a cost of \$685.19 per day (in revenue). (Refer to Agreement in May 17, 2016 Board Agenda)

**APPROVAL OF POLICY READING**

Approved the First Reading of Policy 626 – Federal Fiscal Compliance. (Refer to Policy in May 17, 2016 Board Agenda)

**APPROVAL OF POLICY READING**

Approved the First Reading of Policy 626.1 – Travel Reimbursement. (Refer to Policy in May 17, 2016 Board Agenda)

**APPROVAL OF POLICY READING**

Approved the First Reading of Policy 827 – Conflict of Interest. (Refer to Policy in May 17, 2016 Board Agenda)

**APPROVAL OF POLICY READING**

Approved the First Reading of Policy 916 – Volunteers. (Refer to Policy in May 17, 2016 Board Agenda)

**APPROVAL OF POLICY READING**

Approved the Second and Final Reading of Policy 806 – Child/Student Abuse as updated by the Pennsylvania School Boards Association (PSBA). (Refer to Policy in May 17, 2016 Board Agenda)

**APPROVAL OF HEAD START/EARLY HEAD START INFORMATION/ACTION ITEMS**

Approved the Information/Action Items of the Head Start/Early Head Start Policy Council as presented at the Head Start/Early Head Start Policy Council meeting held on May 10, 2016. (Refer to Report in May 17, 2016 Board Agenda)

**APPROVAL OF HUMAN RESOURCES ITEMS**

Approved the Human Resources Items (A through F) for May 2016. (Refer to attached Report dated May 17, 2016).

**INFORMATION ITEMS:** (1) DRAFT 2015-2016 Comprehensive Annual Budget was provided for preliminary view.  
(2) Rebecca Malamis, Esq. provided a Legislative Report.

**OLD BUSINESS** – None

**NEW BUSINESS** – None

**PUBLIC PARTICIPATION** - None

**EXECUTIVE SESSION**

Upon a motion by Mr. John D'Angelo, seconded by Mrs. Wanda Kartal, and passed by unanimous voice vote of eleven (11) Board Members, the Board agreed to adjourn to Executive Session at 8:36 PM.

The Board adjourned to Executive Session to discuss Personnel Matters.

Upon a motion by Mr. John D'Angelo, seconded by Ms. Kyle McKessy, and passed by unanimous voice vote of nine (9) Board Members, the Board agreed to reconvene to public meeting from Executive Session at 9:20 PM. (Two board members needed to leave during Executive Session.)



ADJOURNMENT

Upon a motion by Mrs. Ada Miller, seconded by Mr. John D'Angelo, and passed by unanimous voice vote of nine (9) Board Members, the Board agreed to adjourn the meeting.

The meeting adjourned at 9:22 PM.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit #22 Board of School Directors is: **Tuesday, June 21, 2016 at 7:00 PM** at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901.

Respectfully Submitted,



Elizabeth Bittenmaster, Board Secretary  
Bucks County Intermediate Unit #22  
Board of School Directors



## BUCKS COUNTY INTERMEDIATE UNIT # 22

### CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors conducted its regularly scheduled meeting on Tuesday, June 21, 2016 at 7:06 PM at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA, and notice of the meeting was duly given to the newspapers and to the public as required by law.

### PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance which was led by Boy Scout Troop #200.

### ROLL CALL ATTENDANCE

#### Members

Mr. Michael Hartline, President (Centennial)  
Mrs. Ada Miller Vice President (Pennridge)  
Mrs. Pamela Strange (Bensalem)  
Mr. John D'Angelo (Bristol Borough)  
Mrs. Helen Cini (Bristol Township)  
Ms. Kyle McKessy (Council Rock)  
Mrs. Wanda Kartal (Morrisville) *Telephone*  
Mrs. Sandra Weisbrot (New Hope/Solebury)  
Mrs. Carol Clemens (Palisades)  
Mr. Ronald Jackson (Quakertown)

#### ABSENT: Members

Mr. John Gamble (Central Bucks)  
Ms. Irene Boyle (Neshaminy)  
Mrs. Alison Smith (Pennsbury)

#### OFFICERS:

Executive Director

Deputy Executive Director

Secretary

Treasurer

Dr. Mark Hoffman

Dr. Michael Masko

Mrs. Elizabeth Bittenmaster

Mrs. Paula Harland

**PRESENTATION** - The Presentation was the Recognition of the Bucks County IU #22 Retirees.

**SPECIAL EDUCATION MINI REPORT** – The mini report was provided on The Promise Program.

**PROGRAMS & SERVICES MINI REPORT** – The mini report was provided on the District Support Team Summary of Work 2015-2016.

**AWESOME NEWS REPORT** – Dr. Mark Hoffman shared various awesome news.

**PUBLIC PARTICIPATION** – Mr. Paul Connolly, Special Education Teacher, Member of the Bucks Montgomery Schools Health Care Consortium and Education Association President thanked the Board for all the work that has been done for the benefit of our students and staff.

Upon a motion by Mr. John D'Angelo, seconded by Mrs. Sandra Weisbrot and passed unanimously by roll call vote of ten (10) Board Members, the Board approved Item #1:

**APPROVAL OF APPOINTMENT**

Approved the Appointment of Mr. John Gamble, Central Bucks School District, as IU Board Member for the remaining year of the three-year term ending June 30, 2017.

Upon a motion by Mrs. Carol Clemens, seconded by Mrs. Sandra Weisbrot and passed unanimously by roll call vote of ten (10) Board Members, the Board approved Item #2:

**APPROVAL OF APPOINTMENT**

Approved the Appointment of the following officers for the 2016-2017 year:

Mr. Michael Hartline – President  
Mrs. Ada Miller – Vice President  
Mrs. Elizabeth Bittenmaster – Secretary  
Mrs. Paula Harland – Treasurer

Upon a motion by Mr. Michael Hartline, seconded by Mr. John D'Angelo and passed unanimously by voice vote of ten (10) Board Members, the Board approved Items #3-59:

**APPROVAL OF MINUTES**

Approved the Minutes from the May 17, 2016 Board Meeting. (Refer to Minutes in June 21, 2016 Board Agenda)

**APPROVAL OF TREASURER'S REPORT**

Approved the Treasurer's Report for the period of July 1, 2015 through May 31, 2016. (Refer to Report in June 21, 2016 Board Agenda)

**APPROVAL OF BILLS FOR PAYMENT**

Approved the Bills for Payment for the month of May 2016. (Refer to Report in June 21, 2016 Board Agenda)

**APPROVAL OF BUDGET APPROVAL**

Approved 2015-2016 Family Friends/Kids in Care Budget in the amount of \$50,000 (Refer to Report in June 21, 2016 Board Agenda)

**APPROVAL OF BUDGET REVISIONS**

Approved the following budgets: (Refer to Reports in June 21, 2016 Board Agenda)  
2015-2016 IDEA Section 619 – Preschool for \$264,024  
2015-2016 IDEA Section 611 – Component for \$1,644,292  
2015-2016 State Early Intervention and Medical Access Early Intervention for \$19,106,679  
2015-2016 Title II – Part A, Math & Science Collaborative for \$36,585  
2015-2016 Act 89 Nonpublic Schools for \$4,745,272

**APPROVAL OF YEAR-END BUDGET TRANSFERS**

Approved to Authorize Necessary 2015-2016 year-end budget transfers during the period July 1, 2016 to June 30, 2017 in an amount to be determined. (Refer to Report in June 21, 2016 Board Agenda)

**APPROVAL OF FUND TRANSFERS**

Approved the General Fund and Capital Projects Fund Transfers for the period May 2016 in the amount of \$256,255. (Refer to Report in June 21, 2016 Board Agenda)

**APPROVAL OF COMPREHENSIVE ANNUAL BUDGET**

Approved the 2016-2017 Bucks County Intermediate Unit #22 Comprehensive Annual Budget in the amount of \$145,427,312 for the period July 1, 2016 to June 30, 2017. (Refer to Budget in June 21, 2016 Board Agenda)

**APPROVAL OF BANKS AND FINANCIAL INSTITUTIONS**

Approved the use of banks and financial institutions for depository and investment purposes for the period of July 1, 2016 to June 30, 2017. (Refer to list of banks and financial institutions in June 21, 2016 Board Agenda)

**APPROVAL OF COMMITMENT OF FUND BALANCE**

Approved the Commitment of Fund Balance for PSERS Rate Stabilization, New Initiatives and Program Stabilization for the Fiscal Year Ending June 30, 2016 in an amount to be determined.

**APPROVAL OF FINANCIAL AND ADVISORY SERVICES**

Approved to accept the proposal from Public Financial Management Group for Independent Financial and Investment Advisory Services for the Proposed Revenue Anticipation Note or Line of Credit at a rate of \$100 per hour. (Refer to Proposal in June 21, 2016 Board Agenda)

**APPROVAL OF FORWARD FUND POST-EMPLOYMENT EMPLOYER CONTRIBUTION**

Approved To Forward Fund the Post-Employment Employer Contribution per Terms of the Addendum to the Former Executive Director's (Dr. Barry J. Galasso) Employment Contract dated July 16, 2013.

**APPROVAL OF CONTRACTS AND PURCHASES**

Approved the following Contracts and Purchases for the month of June 2016 for the total amount of \$1,247,130.76:

CONTRACTS & AMENDMENTS	DESCRIPTION	BUDGET	AMOUNT
Adam Blank/APB Public Speaking Company	Presenter Agreement for Opening Day on August 22, 2016	School Age Special Ed	\$1,500.00
Allison Morgan (dba: Zensational Kids, LLC.)	Presenter Agreement for Workshop on May 26, 2016	School Age Special Ed	250.00
CM3 Building Solutions, Inc.	HVAC Upgrade for Building Automation Systems	Facility Services	28,900.00
Curriculum Associates, LLC.	i-Ready Professional Development	Title I	2,500.00
		Non-Public Programs	2,500.00
Katherine Dahlsgaard	Presenter Agreement for Workshop for Itinerant Staff and School Psychologists on September 21, 2016	School Age Special Ed	1,960.00
Kremmer's Café and Catering, LLC	Food Service Management Company (FSMC) Contract for Levittown Head Start Center from June 20, 2016 to August 19, 2016	Head Start	3,003.84

CONTRACTS & AMENDMENTS	DESCRIPTION	BUDGET	AMOUNT
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Northwest Tri-County IU #5	Agreement for Gartner Technology Research Tool, Three (3) Year Agreement. Year One (1) from March 1, 2016 to February 28, 2017	Instructional Materials	3,750.00
Ross Cooper	Presenter Agreement for Middle School Leaders Conference on June 22, 2016	Local In-Service	250.00
Tom Josiah Consulting, LLC	Business Services Consultant for the Morrisville School District @ \$95.00 Per Hour, Not To Exceed 80 Hours	Business Services	7,600.00
UPD Consulting	Consultant Agreement for Training ARLs During Grant Year 2015-2016	Priority Schools	9,916.00
Wilson Language Training Corporation	Presenter Agreement for Three (3) Act 89 Workshops	Non-Public Program	6,600.00
<b>Sub-Total:</b>			<u>\$68,729.84</u>

CONTRACT RENEWALS	DESCRIPTION	BUDGET	AMOUNT
Access Security Corporation	KeySync Mobile App and S2 Support Agreement for 2016-2017	Technology Services	\$6,490.00
Adams Coaching Associates, LLC	Additional Two (2) Days of Coaching in the 2015-2016 School Year	PIIC	800.00
Apex Learning, Inc.	Additional Enrollments, Course Materials and Professional Development for 2015-2016	Bridges	15,000.00
CM3 Building Solutions, Inc.	HVAC Maintenance Service Agreement and Repairs for 2016-2017	Facility Services	26,488.00
EBSCO Industries, Inc.	Educational Research Services for 2016-2017	Instructional Materials	11,578.00
ePlus Technology, Inc.	Cisco Smartnet for 2016-2017	Technology Services	152,964.00

K&C Communications	Radio System Maintenance for 2016-2017	Technology Services	2,640.00
Mail Finance, Inc.	Hasler Mail Machine Agreement for 2016-2017	Facility Services	9,708.00

<b>CONTRACT RENEWALS</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>AMOUNT</b>
Michael J. Braun, LLC	Service Agreement Addendum for Additional Days for Morrisville Educational Staffing in June and July, 2016	Business Services	15,500.00
Quakertown Joint Venture	Lease, Maintenance, Operating and Related Expenses for 2016-2017	School Age Special Ed	30,784.00
School Operations Services Group, Inc. (SOS)	Additional Staffing for Facilities, School Age Special Ed and Early Intervention	School Age Special Ed, Facilities, EI	62,300.00
Sungard Public Sector	eFinance Plus Application Hosting Services for 2016-2017	Finance	77,279.10
Teaching Strategies, LLC	Online Curriculum Management System Agreement from August 1, 2016 to May 31, 2017	Head Start	4,203.58
<b>Sub-Total:</b>			<b><u>\$415,734.68</u></b>

<b>PURCHASES</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>AMOUNT</b>
Aaron Solutions Company	Computer Supplies for 2016-2017	Technology Services	\$15,000.00
Anixter, Inc.	Computer/Infrastructure Supplies for 2016-2017	Technology Services	19,000.00
Arin Intermediate Unit #28	PAIU Net Wide Area Network for 2016-2017	Technology Services	16,944.96
Canon Business Solutions, Inc.	Purchase and Maintenance of Copier at Warminster Counseling Center	Non-Public Program	6,978.00
CDW Government	Computer Supplies for 2016-2017	Technology Services	20,000.00

Cogent Communications, Inc.	Internet Access - RWAN for 2016-2017	RWAN	51,000.00
Cross Connect Solutions, Inc.	RWAN Colocation Lease Rack for 2016-2017	RWAN	21,900.00
Double Robotics	Robot, Charging Dock, Audio Kit, Camera Kit, Travel Case and Warranty	Technology Applications	8,200.16
ePlus Technology, Inc.	Ciena 3930 for RWAN, 2016-2017	RWAN	29,868.77
ePlus Technology, Inc.	Professional/Engineering Services Support for 2016-2017	Technology Services	20,000.00
ePlus Technology, Inc.	Bulk Cisco Engineering Services -RWAN for 2016-2017	Technology Services	10,000.00

<b>PURCHASES</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>AMOUNT</b>
ePlus Technology, Inc.	Computer Infrastructure Supplies for 2016-2017	Technology Services	55,000.00
Govconnection, Inc.	Computer Supplies for 2016-2017	Technology Services	20,000.00
Humanware USA, Inc.	Embosser and Maintenance Agreement	School Age Special Ed	5,210.00
Innovation Printing Systems, Inc. (dba: IPS/Laser Express)	Printer Supplies for 2016-2017	Technology Services	55,000.00
JAMF Software, Inc.	Casper Suite Management System for Apple Products During 2016-2017	Technology Services	19,453.00
John Beck's Auto	Additional Van Repairs/Service for 2015-2016	Transportation	10,000.00
Language Line	Translation Services for 2016-2017	IDEA	60,000.00
New Line Communications, Inc.	Wiring Services for 2016-2017	Capital Projects	19,000.00
Newegg, Inc.	Computer Supplies for 2016-2017	Technology Services	10,000.00
PD Promo Direct	Recruiting Supplies	Head Start	5,111.35



RK & Company	Architectural and Engineering Services for 2015-2016	Facilities/Head Start	45,000.00
Sunesys LLC.	Bucks County Schools RWAN Network for 2016-2017	RWAN	240,000.00
Sub-Total:			<u>\$762,666.24</u>
Grand Total:			<u>\$1,247,130.76</u>

**APPROVAL OF EARLY CHILDHOOD PROVIDER AGREEMENTS/ADDENDUM AND ADDITIONAL SERVICES**

Approved the Early Childhood Private Provider Agreements/Addendum for the period July 1, 2016 to June 30, 2017; and the Additional Services for the period July 1, 2015 to June 30, 2016 in the total amount of \$2,925,275. (Refer to Board Motion and Agreements/Addendum in June 21, 2016 Board Agenda)

**APPROVAL OF ECS SETTLEMENT AGREEMENT**

Approved the Early Childhood Services Settlement Agreement for the period of April 1, 2016 through August 23, 2017 in the amount of \$61,000 for tuition/personal case assistant and legal fees not to exceed \$3,000. (Refer to Agreement in June 21, 2016 Board Agenda)

**APPROVAL OF ADDENDUM TO AGREEMENT**

Approved the Addendum to Agreement with KenCrest Services for the Purchase of Head Start Services for Children for the period July 1, 2016 through July 29, 2016 for a total estimated amount of \$14,022 (maximum of 36 children at \$20.50 per day for up to 19 days.) (Refer to Agreement in June 21, 2016 Board Agenda)

**APPROVAL OF AGREEMENTS**

Approved the Special Education Agreements with Bucks County School Districts and Charter Schools for the period July 1, 2016 through June 30, 2017 for an estimated revenue amount of \$34,963,128. (Refer to Agreements in June 21, 2016 Board Agenda)

**APPROVAL OF AGREEMENTS**

Approved the Special Education Agreements with an Out of County School District and Charter School for the period July 1, 2016 through June 30, 2017 for an estimated revenue amount of \$264,773. (Refer to Agreements in June 21, 2016 Board Agenda)

**APPROVAL OF AGREEMENTS**

Approved the Agreements with Bristol Borough and Pennsbury School Districts for the 2016-2017 school year with two (2) one-year renewal options for 2017-2018 and 2018-2019, if agreed upon by both parties, for \$10,353 per student slot for 2016-2017; \$10,561 per student slot for 2017-2018; and \$10,772 per student slot for 2018-2019. (Refer to Agreements in June 21, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with JF CLARK, LLC for Consulting Services in the Ombudsman Program for the period of July 1, 2016 through June 30, 2017 for an amount not to exceed \$30,160. (Refer to Agreement in June 21, 2016 Board Agenda)

**APPROVAL OF AMENDMENT TO AGREEMENT**

Approved the First Amendment to Agreement with Capital Area Intermediate Unit to provide coach mentor services in support of the PIIC program for the period of July 1, 2015 to June 30, 2016 for a revenue amount not to exceed \$36,000 for services, and a maximum of 72 days. (Refer to First Amendment to Agreement in June 21, 2016 Board Agenda)

**APPROVAL OF AGREEMENTS**

Approved the Agreements with Centennial and Upper Dublin School Districts to provide Leadership Dynamics Program Workshops during the period from July 12, 2016 through October 14, 2016 for a total revenue amount of \$30,000. (Refer to Agreements in June 21, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with Instructure, Inc. to purchase Canvas Licensing and Support services for a total of \$28,505 from July 1, 2016 to June 30, 2019; and approved the Agreement with The George School to purchase Canvas LMS User Accounts from Instructure, Inc. on the school's behalf for a total of \$29,716 from July 1, 2016 to June 30, 2019. (Refer to Agreements in June 21, 2016 Board Agenda)

**APPROVAL OF SUBSCRIPTION**

Approved to Purchase a PAIU Tier II Subscription with EduPlanet21 in the amount of \$1,500 from July 1, 2016 to June 30, 2017. (Refer to Proposal in June 21, 2016 Board Agenda)

**APPROVAL OF AMENDMENT TO AGREEMENT**

Approved the Amendment to Agreement with Apex Learning, Inc. to purchase online course content, instructional services and professional development for online credit recovery and full-credit courses in the amount of \$300 per semester course from July 1, 2016 to June 30, 2017. The Intermediate Unit will collect \$350 per semester enrollment per student, resulting in \$50 per student enrollment to cover local program facilitation. (Refer to Agreement in June 21, 2016 Board Agenda)

**APPROVAL OF MEMORANDUM OF UNDERSTANDING AND LEASE AGREEMENT**

Approved the Memorandum of Understanding (MOU) with Bristol Borough School District for one (1) Head Start classroom for the period of September 1, 2016 through June 30, 2017 in the amount of \$12,000; and Approved the Lease Agreement with Bristol borough School District for one (1) Early Childhood Services (or Head Start) classroom for the period July 1, 2016 through June 30, 2017 and year to year thereafter unless terminated by either party in the amount of \$12,000. (Refer to Memorandum of Understanding and Lease Agreement in June 21, 2016 Board Agenda)

**APPROVAL OF LEASE AGREEMENT**

Approved the Lease Agreement with Morrisville Presbyterian Church for two (2) Head Start/Early Head Start Classrooms for the period July 1, 2016 through June 30, 2017 in the amount of \$1,820 per month, or \$21,840 annually. (Refer to Lease Agreement in June 21, 2016 Board Agenda)

**APPROVAL OF LEASE AGREEMENT**

Approved the Lease Agreement with Trinity Lutheran Church for use of Kitchen Area and Fellowship for the period August 1, 2016 through June 30, 2017 in the amount of \$630 per month, or \$6,930 per eleven-month lease. (Refer to Lease Agreement in June 21, 2016 Board Agenda)

**APPROVAL OF LEASE AGREEMENT RENEWAL**

Approved the Lease Agreement Renewal with Reverend Gary J. Kramer, solely as Pastor of Saint John Bosco Parish, and not in his private or individual capacity, and acting herein with the permission of Archbishop Charles J. Chaput, O.F.M. Cap., Archbishop of Philadelphia, for Classroom Space used by Head Start/Early Head Start for the period August 1, 2016 through June 30, 2017 in the amount of \$1,500 per month, or \$16,500 per eleven-month lease. (Refer to Lease Agreement in June 21, 2016 Board Agenda)

**APPROVAL OF AMENDMENT TO LEASE**

Approved the First Amendment to Lease with UHS of Doylestown d/b/a Foundations Behavioral Health for the period July 1, 2016 through June 30, 2017 in the amount of \$51,210. (Refer to Amendment to Lease in June 21, 2016 Board Agenda)

**APPROVAL OF MEMORANDUM OF UNDERSTANDING**

Approved the Memorandum of Understanding (MOU) with BARC Developmental Services and Bucks County Intermediate Unit #22 Head Start Services for the period of July 1, 2016 through June 30, 2017 at No Cost. (Refer to Memorandum of Understanding in June 21, 2016 Board Agenda)

**APPROVAL OF LEASE AGREEMENT**

Approved the Lease Agreement with First United Church of Christ for a classroom, an office, attached lavatories and use of other common areas for the period July 1, 2016 through June 30, 2017 in the amount of \$1,440 per month, plus one-quarter of the monthly parking lot dumpster expense. (Refer to Lease Agreement in June 21, 2016 Board Agenda)

**APPROVAL OF LEASE ADDENDUM**

Approved the Lease Addendum with St. Luke's Episcopal church for Early Childhood Services for the period July 1, 2016 and month-to-month thereafter until terminated in the amount of \$1,100 per month. (Refer to Lease Addendum in June 21, 2016 Board Agenda)

**APPROVAL OF ADDENDUM TO LEASE AGREEMENT**

Approved the Addendum to Lease Agreement with the Morrisville United Methodist Church Board of Trustees for a month-to-month term with 30-day notice to terminate for a period beginning July 1, 2016, in the amount of \$420 per month. (Refer to Addendum to Lease Addendum in June 21, 2016 Board Agenda)

**APPROVAL OF LEASE AMENDMENT**

Approved the Lease Amendment with St. Thomas Aquinas Church for classroom space used by Head Start/Early Head Start for the period July 1, 2016 through July 31, 2016 and month-to-month thereafter until terminated by either party for an amount of \$5,833 per month. (Refer to Lease Amendment in June 21, 2016 Board Agenda)

**APPROVAL OF AMENDMENT TO LEASE**

Approved the Amendment to Early Childhood Services Lease with Olhev Shalom of Bucks County for the period July 1, 2016 through August 31, 2016 and month-to-month thereafter unless terminated by either party for an amount of \$1,000 per month. (Refer to Amendment to Lease in June 21, 2016 Board Agenda)

**APPROVAL OF AMENDMENT TO LEASE AGREEMENT**

Approved the Amendment to the Lease Agreement with Emilie United Methodist Church for Early Childhood Services for the period July 1, 2016 through July 31, 2016 and month-to-month through September 30, 2016 unless terminated by either party in the amounts of \$448 for Rent and \$400 for Janitorial Service and Supplies per month. (Refer to Amendment to Lease Agreement in June 21, 2016 Board Agenda)

**APPROVAL OF LEASE AGREEMENT**

Approved the Lease Agreement with Emilie United Methodist Church for Head Start/Early Head Start for the period August 1, 2016 through July 31, 2017 in the amount of \$2,397 per month, or \$28,764 annually. (Refer to Lease Agreement in June 21, 2016 Board Agenda)

**APPROVAL OF INITIAL EXPENDITURES**

Approved the Initial Expenditures in support of possible Bucks County Intermediate Unit #22 Lease with Neshaminy School District for Lower Southampton Elementary School for the period June 21, 2016 through July 31, 2016 in an amount not to exceed \$150,000.

**APPROVAL OF LEASE AGREEMENT**

Approved the Lease Agreement with Ombudsman Educational Services, Ltd. to sublease classroom space at Samuel Everitt Learning Center for the term of September 1, 2016 through August 31, 2017 in the revenue amount of \$67,553 in year one, September 1, 2017 through August 31, 2018 in the revenue amount of \$68,566 in year two and September 1, 2018 through August 31, 2019 in revenue amount of \$69,594 in year three, pending solicitor(s) review. (Refer to Lease Agreement in June 21, 2016 Board Agenda)

#### **APPROVAL OF AGREEMENT**

Approved the Legal Services Consultation Agreement with Sweet, Stevens, Katz, and Williams LLP and Bucks County School Districts and Career and Technical Centers for the 2016-17 Technology Pool Counsel for the period of July 1, 2016 through June 30, 2017 in the amount of \$12,000. (Refer to Agreements in June 21, 2016 Board Agenda)

#### **APPROVAL OF AGREEMENT**

Approved the Renewal Service Level Agreement with KCI Systems Inc. d/b/a SystemsNet for Field Technical Support and Computer Repair Services for the period of July 1, 2016 through June 30, 2021 in the amount of \$78,000 for the first year with an annual increase of 3% plus \$1,000 for Parts and Materials. (Refer to Agreement in June 21, 2016 Board Agenda)

#### **APPROVAL OF SIGNATORY**

Approved to authorize Kasey Kolar, Director of Operations, as an authorized BCIU signatory for the purposes of E-rate, Data Security Agreements, Terms of Use for Software Agreements, and Statements of Work for Technology Projects, with countersignatures by Executive Director or his/her Designee for the period of July 1, 2016 through June 30, 2017. It is understood that any agreement signed by the Director of Operations under this limited authorization is contingent upon the approval of the BCIU Board of School Directors at their next regularly scheduled board meeting. In the event the BCIU Board of School Directors does not approve the Agreement at its next regularly scheduled meeting, it is understood that any such Agreement signed by the Director of Operations shall be considered to be null and void.

#### **APPROVAL OF SERVICES**

Approved the D'Huy Engineering, Inc. Construction Phase Engineering Services for Air Conditioning Project at Bucks County Intermediate Unit #22 at Samuel Everitt in Levittown, PA for the period from June 2016 through September 2016 at a cost not to exceed \$35,000. (Refer to Agreement in June 21, 2016 Board Agenda)

#### **APPROVAL OF RENTAL AGREEMENTS**

Approved the Renewal of Rental Agreements with Extra Space Storage of Doylestown for Offsite Storage Units for the period July 1, 2016 through June 30, 2017 in the amount of approximately \$1,000 per month.

#### **APPROVAL OF COOPERATIVE BIDS PARTICIPATION**

Approved participation in the following cooperative bids for the period July 1, 2016 – June 30, 2017:

AEPA (Association of Educational Purchasing Agencies, Inc.)  
ATPP (Assistive Technology Purchasing Program)  
Buy Board National Purchasing Cooperative  
Chester County School District's Joint Purchasing Board  
Co-Stars (Commonwealth of PA Cooperative Purchasing Program)  
DGS (General Services Administration)  
Federal General Services Administration (GSA)  
IU#13 Statewide Software Discount Program  
KPN (Keystone Purchasing Network-Part of AEPA)  
L3P (Local Public Procurement-PA League of Cities & Municipalities)  
NJPA (National Joint Powers Alliance)  
National IPA (National Intergovernmental Purchasing Alliance)  
PEJPC (Pennsylvania Education Joint Purchasing Council)  
PEPPM Multi State Bid  
U.S. Communities Cooperative Purchasing Program

**APPROVAL OF COOPERATIVE PURCHASING GROUP BID**

Approved to award the Bucks County Schools Cooperative Purchasing Group Bid #16-602 Cafeteria Disposable Products for the period of July 1, 2016 through June 30, 2017 in the amount of \$141,363.75 to the following recommended vendors:

Calico Industries, Inc.	\$ 50,828.46
Interboro Packaging Corp.	1,262.70
Jersey Paper Plus	30,136.07
Penn Jersey Paper Company	58,804.77
Quill Corporation	331.75
Total:	\$141,363.75

**APPROVAL OF COOPERATIVE PURCHASING GROUP BID**

Approved to award the Bucks County Schools Cooperative Purchasing Group Bid #16-609 Mulch, Chip and Soil for the period of July 1, 2016 through June 30, 2017 in the amount of \$91,410 to the following recommended vendors:

Britton Industries, Inc.	\$ 6,688.00
M & M Landscaping, LLC	71,238.00
Martin Stone Quarries, Inc.	13,484.00
Oldcastle Lawn & Garden	0.00*
Total:	\$91,410.00

\*Some items were awarded as low bid price even though none of the participating LEAs submitted fixed quantities for these items. Districts may opt to order these items at a later date.

**APPROVAL OF COOPERATIVE PURCHASING GROUP BID**

Approved to award the Bucks County Schools Cooperative Purchasing Group Bid #16-6013 for the period of July 1, 2016 through June 30, 2017 in the amount of \$205,596.20 to the following recommended vendors:

Audio Enhancement	\$ 52,925.00
LightSpeed Technologies, Inc.	78,435.00
Phonak, Inc.	15,045.00
Troxell Communications, Inc.	59,191.20
Total:	\$205,596.20

**APPROVAL OF POLICY READING**

Approved the Second and Final Reading of Policy 626 – Federal Fiscal Compliance. (Refer to Policy in June 21, 2016 Board Agenda)

**APPROVAL OF POLICY READING**

Approved the Second and Final Reading of Policy 626.1 – Travel Reimbursement. (Refer to Policy in June 21, 2016 Board Agenda)

**APPROVAL OF POLICY READING**

Approved the Second and Final Reading of Policy 827 – Conflict of Interest. (Refer to Policy in June 21, 2016 Board Agenda)

**APPROVAL OF HEAD START/EARLY HEAD START INFORMATION/ACTION ITEMS**

Approved the Information/Action Items of the Head Start/Early Head Start Policy Council as presented at the Head Start/Early Head Start Policy Council meeting held on June 7, 2016. (Refer to Report in June 21, 2016 Board Agenda)

**APPROVAL OF HUMAN RESOURCES ITEMS**

Approved the Human Resources Items (A through FH) for June 2016. (Refer to attached Report dated June 21, 2016).

**APPROVAL OF SUPPLEMENTAL BOARD MOTION: MEMORANDUM OF UNDERSTANDING**

Approved the Memorandum of Understanding (MOU) between Bucks County Intermediate Unit #22 and Neshaminy School District concerning the Lease Agreement for Lower Southampton Elementary School, pending legal counsel and solicitor review for both parties, for the period of July 21, 2016 through Execution of Lease Agreement.

**INFORMATION ITEM:** Rebecca Malamis, Esq. provided a Legislative Report.



OLD BUSINESS – None

NEW BUSINESS – None

PUBLIC PARTICIPATION - Mr. Randy Solly, Assistant Scout Leader for Boy Scout Troop #200, thanked the board for the opportunity to lead this evening's Pledge of Allegiance and attend the board meeting to earn one of their merit badges, the Citizens Badge.

EXECUTIVE SESSION

Upon a motion by Mr. Ron Jackson, seconded by Mrs. Sandra Weisbrot, and passed by unanimous voice vote of ten (10) Board Members, the Board agreed to adjourn to Executive Session at 8:30 PM.

The Board adjourned to Executive Session to discuss Personnel Matters.

Upon a motion by Mrs. Sandra Weisbrot, seconded by Mr. John D'Angelo, and passed by unanimous voice vote of ten (10) Board Members, the Board agreed to reconvene to public meeting from Executive Session at 9:00 PM.

Upon a motion by Mrs. Ada Miller, seconded by Mrs. Pam Strange, and passed by unanimous roll call vote of ten (10) Board Members, the Board approved the following motion:

Approved the Executive Director's evaluation for 2015-2016 and an annual salary increase of 3%.

ADJOURNMENT

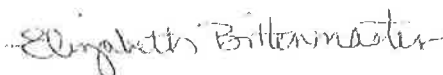
Upon a motion by Mrs. Sandra Weisbrot, seconded by Mrs. Pam Strange, and passed by unanimous voice vote of ten (10) Board Members, the Board agreed to adjourn the meeting.

The meeting adjourned at 9:01 PM.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit #22 Board of School Directors is: Tuesday, July 19, 2016 at 7:00 PM at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901.

Respectfully Submitted,



Elizabeth Bittenmaster, Board Secretary  
Bucks County Intermediate Unit #22  
Board of School Directors



**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY**  
***EXECUTIVE COUNCIL MINUTES***  
**May 9, 2016**

- I. The regular meeting of the MBIT Executive Council was convened on Monday, May 9, 2016 at 5:31 p.m. by Dr. Bill Foster, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag.

**Council Members**

Mr. John Capriotti, New-Hope Solebury S.D.  
Mrs. Beth Darcy, Central Bucks S.D.  
Dr. Bill Foster, Council Rock S.D.  
Mr. John Gamble, Central Bucks S.D.  
Mrs. Karen Smith, Central Bucks S.D.  
Mr. Charles Kleinschmidt, Centennial S.D. (Arrived at 5:35 PM)

**Absent**

Ms. Kati Driban, Centennial S.D.  
Mr. Mark B. Miller, Centennial S.D.  
Mrs. Wendi Thomas, Council Rock S.D.

**Others in Attendance:**

Dr. David E. Baugh, Superintendent, Centennial School District  
Mrs. Denise Dohoney, Assistant Director  
Mr. Jeffrey Garton, Esq., School Solicitor  
Mr. Richard Hansen, Facility Supervisor  
Mrs. Roberta Jackiewicz, Assistant Board Secretary  
Mr. Vincent Loiacono, Director of Facility Operations  
Mrs. Stacy Pakula, Career and Technical Education Supervisor  
Mrs. Kathryn Strouse, Administrative Director  
Mr. Robert Vining, Business Manager

- II. Guests at the meeting included Mr. James Davey, Multimedia Technology Teacher, Mr. Mark Gage, Culinary Arts Teacher, Mr. Steven Guinan, Administrative Sciences & Business Technology/Web Design & Interactive Media Teacher, Mr. Arnold Jazlovietski, Collision Repair Technology Teacher, Mr. Michael McCombe, Culinary Arts Teacher, Mr. Jeffrey Muschlitz, HVAC & Plumbing Technology Teacher, Mr. Bradley Rosenau, Commercial Art & Design Teacher, Mr. Robert Schwarz, Automotive Technology Teacher, and Mrs. Pamela Swoyer, Worked Based Education/Coordinator. There were also many students and their families in attendance.
- III. Dr. Foster informed the Executive Council that beginning May 30 through June 10, they will have the opportunity to review the primary textbooks that are being recommended for approval at the June meeting. If interested, he said they should contact Mrs. Strouse or Mrs. Dohoney to schedule an appointment.

Dr. Foster announced that Middle Bucks Gardens, our student-operated garden center is now open to the public from 8AM to 2PM during the school week and is stocked full of plants, flowers, hanging baskets and herbs for sale.

NOCTI exams were conducted the last week in April. There were over 200 students who participated in the exam, which includes a 2-hour written component and a 2 to 4 hour performance component. On behalf of the Executive Council, Dr. Foster thanked the Occupational Advisory Committee members who volunteered their time and expertise to serve as NOCTI Judges and said we are looking forward to hearing how our students did on their exams.

Dr. Foster noted that tonight we will be recognizing the students who represented Middle Bucks and their Program of Study by participating in skill competitions this school year. He said we will also have the opportunity to meet the families of these talented students, who have played an important role by supporting their student's interest to attend MBIT to pursue a career pathway. Dr. Foster thanked the teachers for imparting knowledge and helping our students to prepare for these competitions.

Dr. Foster concluded his report by announcing that our annual Senior Recognition Ceremony will be held on Thursday, June 2 at 6:30PM in the William Tennent High School Auditorium and invited everyone to attend this event to acknowledge and congratulate the Class of 2016.

Mr. Kleinschmidt arrived at 5:35 PM.

- IV. Dr. Foster expressed thanks for the time and service of newly retired Dr. Weitzel as Superintendent of Record. He introduced Dr. David Baugh, Superintendent of Centennial School District, who will be serving as Superintend of Record for Middle Bucks.

Dr. Baugh thanked the Executive Council for the opportunity and said on behalf of the four newer superintendents in the region, they are hoping that things will stabilize for a while. He is looking forward to becoming a part of the Middle Bucks family and said the staff at Middle Bucks is doing some great work. Dr. Baugh also said he is tickled to be here this evening to see the fruits of all the hard work the students and teachers have been engaged in and is looking forward to supporting the work in the years ahead.

- V. Mr. Gamble moved, Mrs. Darcy seconded, passed unanimously, to approve the minutes of the April 11, 2016 meeting. Attachment 1 (pg. 7)

- VI. Routine Business:

A. Administrative Report

1. Mrs. Pamela Swoyer, Worked Based Education Coordinator and facilitator of SkillsUSA provided an overview of our SkillsUSA student government organization. She shared that all of the students who competed at Districts had to compete and win at the local level against peers in their program. Mrs. Swoyer also noted that the students who placed first at the State competitions will go on to compete at Nationals in Louisville, Kentucky. She introduced each of the District II and State SkillsUSA Competition winners, and they were presented with a certificate of recognition by Dr. Foster and Mrs. Strouse. Attachment 2 (pg. 11)

2. Mr. James Davey, Multimedia Technology Teacher, Mr. Steven Guinan, Web Design & Interactive Media Teacher and Mr. Bradley Rosenau, Commercial Art and Design Teacher, announced the students from their respective programs that placed in the Pennsylvania Regional High School Computer Fair Competition. Dr. Foster and Mrs. Strouse presented each student with a certificate of recognition. Attachment 3 (pg. 15)
3. Mr. James Davey, Multimedia Technology Teacher, explained the process for the 10 Day Film Challenge. He announced the students from his program that won Best Opening Title Sequence for their work on the film "KARMA" and First Place and Best Overall Technical Merit for the film "THE SIX LETTERS" at the 2016 10 Day Film Challenge – Pennsylvania. Mr. Davey said that the first place film "THE SIX LETTERS" will go on to compete at the National finals in Philadelphia in June. Dr. Foster and Mrs. Strouse presented each student with a certificate of recognition. Attachment 4 (pg. 16)

The Executive Council and those in attendance viewed the first place film "The Six Letters".

There was a brief recess in the meeting.

- B. Mr. Gamble moved, Mr. Kleinschmidt seconded, passed unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 5 (pg. 18)
- C. Committee Reports
  1. Dr. Baugh, Superintendent of Centennial School District said it was a very productive meeting and he was asked to assume the role as the Middle Bucks Institute of Technology Superintendent of Record. He thanked the board for the opportunity to serve Middle Bucks in this capacity. Attachment 6 (pg. 22)
  2. The Finance Committee meeting scheduled on Tuesday, May 3, 2016 at 4:30 PM was cancelled. – Mr. Charles Kleinschmidt, Chairperson. Attachment 7 (pg. 23)
  3. Mr. Capriotti, Chairperson of the Building, Security and Technology Committee did not add anything to the minutes. Attachment 8 (pg. 24)
  4. Mr. Gamble, Chairperson of the Program, Policy and Personnel Committee said to refer to the packet for the report. Attachment 9 (pg. 25)

Dr. Foster announced that there would be an Executive Session immediately following the regular meeting for personnel matters.

- D. Mr. Gamble moved, Mrs. Darcy seconded, passed unanimously, to approve the Cash Payments Report for April. Attachment 10 (pg. 26)

- E. Mr. Gamble moved, Mrs. Darcy seconded, passed unanimously, to approve the Treasurer's Report for March. Attachment 11 (pg. 43)

VII. Current Agenda Items

A. Personnel Items

1. Mr. Gamble moved, Mrs. Smith seconded, passed unanimously, to approve employment of the additional 2016 Summer Career Exploration program staff, with statutory benefits only. Attachment 12 (pg. 61)
2. Mr. Gamble moved, Mrs. Smith seconded, passed unanimously, to approve the fall 2016 Adult Evening School programs and the employment of the Adult Evening School staff. Attachment 13 (pg. 62)
3. Mr. Gamble moved, Mrs. Smith seconded, passed unanimously, to appoint Robert Vining as Treasurer for Middle Bucks Institute of Technology Executive Council for the 2016-17 fiscal year.
4. Mr. Gamble moved, Mrs. Smith seconded, passed unanimously, to phase out the Administrative Sciences and Business Technology program at the conclusion of the 2016-2017 school year due to low enrollment.

Mrs. Strouse explained that this program was started two years ago. There wasn't any capital investment needed and it also put our teacher, who would have been part time, in a position to work full time. He was teaching Web Design & Interactive Media and Administrative Sciences & Business Technology. The Administrative Sciences & Business Technology program has not grown. There are two new students for next year and ten returning students. However, the Web Design & Interactive Media program is flourishing and there is a waiting list for that program. The teacher approached her with the idea to ask the two new students to select another program and he would teach the Administrative Sciences & Business Technology program to the ten returning students who are all seniors. They would complete their education in that program and then the program would be phased out. This will allow him to teach Web Design & Interactive Media in the morning and afternoon and there would not be a disruption to any student's education. The two new students haven't started and their second choice happens to be Web Design & Interactive Media, so we can move in that direction and we can also accommodate the ten students that are waiting for a place in that program.

B. Other Matters for Consideration

1. Mr. Kleinschmidt moved, Mr. Gamble seconded, passed unanimously, to reappoint Jeffrey P. Garton from Begley, Carlin and Mandio to serve as the Solicitor for the 2016-17 school year.

2. Mr. Kleinschmidt moved, Mr. Gamble seconded, passed unanimously, to receive and file the March 21, 2016 Middle Bucks Area Vocational Technical School Authority Minutes. Attachment 14 (pg.63)
  3. Mr. Kleinschmidt moved, Mr. Gamble seconded, passed unanimously, to approve the participation in and use of joint purchasing arrangements and cooperatives. Attachment 15 (pg. 67)
  4. Mr. Kleinschmidt moved, Mr. Gamble seconded, passed unanimously, to approve the Elevator Maintenance Agreement with Tri-State Elevator Company, Inc. Attachment 16 (pg. 68)
  5. Mr. Kleinschmidt moved, Mr. Gamble seconded, passed unanimously, to authorize Administration to enter into and execute a lease agreement for computers, for a term of 36 months, at a cost not to exceed \$9,000.00 per quarter. Attachment 17 (pg. 69)
  6. Mr. Kleinschmidt moved, Mr. Gamble seconded, passed unanimously, to accept bid from NIMARIS Construction, L.P. for the demolition of Farmhouse located on school grounds with address of 2754 York Road at a cost of \$29,338.63; to be paid from General fund with transfer from Budgetary Reserve account. Attachment 18 (pg. 76)
  7. Mr. Kleinschmidt moved, Mr. Gamble seconded, passed unanimously, to approve and to authorize the Business Manager to execute renewal application for participation in PSBA Insurance Trust Better Unemployment Compensation Comprehensive (BUCS) Program effective July 1, 2016 and ending June 30, 2017, with renewal unless 90 day notice is given by either party. Minimum program premium is \$2,463.00 and maximum premium is \$22,395.00 with maximum claims stop loss at \$67,185.00. Attachment 19 (pg. 77)
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8. Mr. Kleinschmidt moved, Mr. Gamble seconded, passed unanimously, to approve the filing of PlanCon Part K Project Refinancing for the Revenue Bonds, Series of 2015 with the Pennsylvania Department of Education. Attachment 20 (pg. 79)

VIII. Mr. Gamble moved, Mrs. Smith seconded, passed unanimously, to adjourn the May 9, 2016 meeting of the MBIT Executive Council at 6:44 PM.

There was an executive session held immediately following the meeting regarding personnel matters.

Respectfully submitted,

Roberta Jackiewicz  
Assistant Secretary

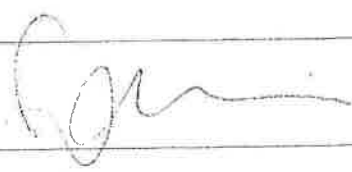
School Board Meetings  
Board Member Abstention Form

Board Meeting Date: 7/26/16

Agenda Item: V - Item B - Accounts Payable  
Check Disbursements

Reason for Abstention: I am on the check list

Board Member Signature:

  
John Gamble

**CENTRAL BUCKS SCHOOL DISTRICT  
EMPLOYMENT AGREEMENT**

THIS AGREEMENT, made and concluded on this 26<sup>th</sup> day of July 2016, by and between the BOARD OF SCHOOL DIRECTORS of the CENTRAL BUCKS SCHOOL DISTRICT, with offices at 20 Welden Drive, Doylestown, Pennsylvania, hereinafter referred to as "School District," and SCOTT A. DAVIDHEISER, an adult individual residing at \_\_\_\_\_ hereinafter referred to as "Assistant Superintendent."

NOW, THEREFORE, the parties hereto, intending to be legally bound hereby, and in consideration of the mutual covenants herein contained, do hereby agree as follows:

1. The School District does hereby employ Scott A. Davidheiser in the capacity of Assistant District Superintendent of the School District for the term commencing on the 27<sup>th</sup> day of July 2016 and ending on the 31st day of July 2021, and the Assistant Superintendent agrees to accept employment for said term.
2. During the term of this Agreement, the Assistant Superintendent shall perform the duties and responsibilities of the office and shall perform said duties in a competent and professional manner in accordance with the laws of the Commonwealth of Pennsylvania, the policies of the School District, and the regulations of the Board of Directors. The job description for the position of Assistant Superintendent is attached hereto as Exhibit "A" and incorporated by reference.
3. The Assistant Superintendent covenants and agrees that he possesses or will possess all the qualifications that are required by law to serve as Assistant Superintendent. The Assistant Superintendent agrees to maintain, throughout the term of this Agreement, a valid and current commission or other legal credentials as may be required by applicable laws or

regulations and to present the same to the Board of School Directors. He further agrees to subscribe to and take the proper oath of office before entering upon the duties.

4. For services rendered under this Agreement, the District shall compensate the Assistant Superintendent at an annual rate of One Hundred Seventy Thousand (\$170,000.00) for the 2016-2017 school year, commencing on July 27, 2016, and payable in accordance with the School District's normal pay policies and procedures. The salary shall become the "base salary." All future salary increases shall be determined no later than June 30<sup>th</sup> of each succeeding school year and will be based upon the evaluation of the Assistant Superintendent's performance by the Board of School Directors. With respect to the Board of School Directors' evaluation of the Assistant Superintendent's performance, the District Superintendent shall prepare an evaluation of the Assistant Superintendent's performance. The performance appraisal shall be based upon a criteria to be mutually agreed upon by the Assistant Superintendent, the Superintendent, and the Board of School Directors, which may include but not be limited to the following criteria:

- a. Achievement of annual measurable objectives established by the Board of School Directors;
- b. Achievement on the Pennsylvania System of School Assessment Tests (PSSA);
- c. Achievement on Keystone Exams;
- d. Student growth as measured by the Pennsylvania Value-Added Assessment System;
- e. Attrition rates and/or graduation rates;
- f. Achievement of Operational Excellence; and



g. Professional goals and objectives established by the Assistant Superintendent in concert with the Board of School Directors.

5. The Assistant Superintendent shall be entitled to annual salary increases of 2% per school year, commencing with the 2017-2018 school year and succeeding years of this contract, provided the performance appraisal is rated proficient. Nothing herein shall preclude the Board of School Directors from increasing the annual compensation for the Assistant Superintendent in excess of the percentages as set forth herein. The Assistant Superintendent's evaluation shall be conducted in accordance with the Instructional Administrator Performance Appraisal form, which is attached hereto as Exhibit "B."

6. The standards, as established pursuant to this Agreement, shall be posted on the School District's website, and upon completion of the annual performance assessment, the Board of School Directors shall post the date of the assessment and whether or not the Assistant Superintendent has met the agreed-upon performance objectives established by the Board of School Directors, which said posting shall be in accordance with the provisions of the Pennsylvania School Code.

7. In addition to the base salary, as noted in paragraph 4 of this Agreement, the Assistant Superintendent will also receive 0.75% of his base salary as a payment into the District-sponsored 403(b) or 529 Plan. The payment shall be made in addition to the payment schedule set forth within the Act 93 Agreement referenced at Section 308 for a Tier I administrative employee and shall not be added to the base salary for any purpose.

8. The medical benefits to be provided by the Board of School Directors shall be equal to and on the same terms as are offered during the same time frame, pursuant to the Act 93 Central Bucks School District Personnel Practices and Compensation Plan, as amended, for a

Tier I administrative employee, which would apply to the Assistant Superintendent if he were a participant in the Plan, including the obligation on the part of the Assistant Superintendent to contribute towards his health insurance costs.

9. The Assistant Superintendent shall receive all of the other fringe and other benefits as enumerated in the Act 93 Central Bucks School District Personnel Practices and Compensation Plan, as amended, for a Tier I administrative employee, which would apply to the Assistant Superintendent if he were a participant in the Plan.

10. The District and Assistant Superintendent hereby agree that the following provisions shall be applicable for the term of this Agreement or any extension or renewal of this Agreement:

a. Notwithstanding the term of this Agreement, the Assistant Superintendent retains the right to retire. However, before doing so, the Assistant Superintendent shall give the District not less than one hundred fifty (150) days prior written notice. Absent extraordinary circumstances, such retirement would become effective only on July 31<sup>st</sup> of any year of the term hereof;

b. In the event the Assistant Superintendent is complained against or sued in any court of record or before any administrative agency as a result of actions by him in the performance of his duties, the District will provide legal counsel in his defense;

c. The Assistant Superintendent shall, throughout the term of this Agreement, be subject to termination of contract for valid and just cause for reasons specified under Section 1080 of the Public School Code. However, the District shall not arbitrarily and capriciously terminate the Assistant Superintendent or call for his dismissal without first providing the Assistant Superintendent with a statement of written

charges, adequate notice of a fair and impartial hearing, all elements of due process, and the right to appeal to a court of competent jurisdiction. The Assistant Superintendent shall have the right to be represented by counsel at his sole cost and expense. If following such a hearing or appeal, the Assistant Superintendent is not dismissed or is reinstated, the District shall assume responsibility for payment of costs incurred by him in his defense; and

11. Miscellaneous:

a. All references to the Public School Code of 1949 contained herein shall also refer to any amendments to such Act or to any recodification of such Act.

b. Any notice required by the Agreement shall be effective if mailed to the other party at the address shown herein or at such other address for which due notice has been given.

c. In the event that the Assistant Superintendent tenders his resignation during the life of this contract, he agrees to provide the Board with a minimum of up to 150 days' notice.

d. This Agreement or any provision thereof can only be terminated or modified by mutual consent of the parties reduced to writing and signed by the parties.


e. If any provision of this Agreement or any application of the Agreement is held to be contrary to law, then such provisions or application shall not be deemed valid and subsisting except to the extent permitted by law, but all other provisions or application shall continue in full force and effect. In the event changes in Federal and State laws and/or regulations are modified so as to reduce the stated contractual benefit,


the parties agree to reopen this contract, specifically to identify alternative benefits equal to the original terms.

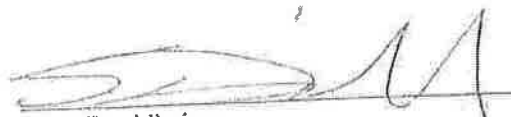
IN WITNESS WHEREOF, and intending to be legally bound hereby, the parties have caused this Agreement to be duly executed on the day and year first above written.

Attest:

CENTRAL BUCKS SCHOOL DISTRICT

  
School Board Secretary

  
Elizabeth Darcy, School Board President

  
Scott Davidheiser